

C14 Approve a budget amendment which increases appropriations and revenue by \$120,000 in the CSA 13 Alpine Mdws Swr/Wtr Budget (BU 0384) for the "CSA 13 Extraordinary Maintenance Project."

STAFF REPORT

BOARD MEETING DATE: May 27, 2025

CATEGORY: Consent Calendar 14

SUBJECT: Approve a budget amendment which increases appropriations and revenue by \$120,000 in the CSA 13 Alpine Mdws Swr/Wtr Budget (BU 0384) for the “CSA 13 Extraordinary Maintenance Project.”

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: District 5

DEPARTMENT CONTACT: Rachelle Kaschke, Chief Fiscal Officer, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Works Director

<u>Vote Required?</u> 4/5 Vote	<u>General Fund Impact?</u> No General Fund Impact
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RECOMMENDATION

Approve a budget amendment which increases appropriations and revenue by \$120,000 in the CSA 13 Alpine Mdws Swr/Wtr Budget (BU 0384) for the “CSA 13 Extraordinary Maintenance Project” (Project).

DISCUSSION

Projects were budgeted in the Fiscal Year (FY) 2024-25 Budget based upon the best available information. In the past several months the CSA 13 Alpine Meadows (CSA) sewer infrastructure has been plagued with maintenance issues including effluent pump failures and partial failure of the leach field. Due to these issues, the CSA received a Notice of Violation in April 2025, from the Central Valley Regional Water Quality Control Board and is under order to make the necessary repairs and to further investigate the health and adequacy of the system. Further repairs are expected as the system is more fully investigated. The proposed budget amendment will provide for this work. Some mandated work is expected to be covered by grant funds.

The nonprofit Rural Community Assistance Corporation (RCAC) has undertaken a grant funded rate study for the CSA. Preliminary findings indicate that an increase in the CSA’s water and sewer rates is warranted to meet ongoing operational needs and to establish reserves for unanticipated expenses. Given the findings, a rate increase will be proposed to the CSA customers early in FY 2025-26 through the Proposition 218 process.

ALTERNATIVES

The Board may decline to approve the budget amendment. The CSA would not have enough budget authority to continue the Project work.

OTHER AGENCY INVOLVEMENT

The budget amendment has been reviewed by the Auditor-Controller. County Counsel has approved the recommendation as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

There is no General Fund impact as a result of the recommended actions. Upon approval of the recommendation, sufficient appropriations will be available in the FY 2024-25 CSA 13 Alpine Meadows Sewer/Water Admin Budget.

ATTACHMENTS:

1: Budget Amendment - CSA 13

**COUNTY
OF
SHASTA**

DEPARTMENT OF PUBLIC WORKS

C. Troy Bartolomei, Director

MEMORANDUM

DATE May 9, 2025 FAF 020004
TO Erin Bertain, Deputy CEO
FROM C. Troy Bartolomei, Director 
SUBJECT Budget Amendment for CSA #13 Alpine Meadows Sewer/Water Admin Budget Unit

A budget amendment in the amount of \$120,000 is requested in the CSA #13 Alpine Meadows Sewer/Water Admin Budget Unit 00384. The purpose of this budget amendment is to increase appropriations and revenue. The net impact is zero.

After your approval, please forward to the Auditor-Controller's office to prepare the budget transfer document for final approval. This item will be presented to the Board of Supervisors on May 27, 2025. If you have any questions, please contact Rachele Kaschke at extension 5665. Thank you for your assistance in this matter.

CTB/rlk

Attachment

email: CAO Analyst Team, caobudget@shastacounty.gov

Budget Amendment

CSA #13 Alpine Mdws Swr/M Admn

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00384	033791	Chgs Fac Mgmt Maint Str	2,500	60,500	58,000
00384	034800	Professional and Special Services	30,000	52,000	22,000
00384	034829	Prof Maintenance Services	25,000	30,000	5,000
00384	034832	Prof Monitoring Services	35,000	70,000	35,000
TOTAL					120,000

REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00384	806371	Tran in Shasta Co Water Agency	50,000	170,000	120,000
					-
					-
					-
TOTAL					120,000