

C13 Approve a budget amendment which increases appropriations by \$190,000, offset by use of retained earnings, in the CSA 6 Jones Vly Wtr (Elk Trl) Budget (BU 0377).

STAFF REPORT

BOARD MEETING DATE: May 27, 2025

CATEGORY: Consent Calendar 13

SUBJECT: Approve a budget amendment which increases appropriations by \$190,000, offset by use of retained earnings, in the CSA 6 Jones Vly Wtr (Elk Trl) Budget (BU 0377).

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: District 4

DEPARTMENT CONTACT: Rachelle Kaschke, Chief Fiscal Officer, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Works Director

<u>Vote Required?</u> 4/5 Vote	<u>General Fund Impact?</u> No General Fund Impact
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RECOMMENDATION

Approve a budget amendment which increases appropriations by \$190,000, offset by use of retained earnings, in the CSA 6 Jones Vly Wtr (Elk Trl) Budget (BU 0377).

DISCUSSION

Operations and capital expenditures were budgeted in the Fiscal Year (FY) 2024-25 Budget based upon the best available information. There has been an increase in operational and project costs. These increases are anticipated to continue. Operations have experienced an increase in outside repairs, maintenance services, and equipment rentals resulting in a need for an additional \$90,000 in appropriations. Much of this has been caused by vandalism and theft.

For the “Backwash Pump Installation and SCADA Improvement Project,” Contract No. 610858, (Project) it is cost effective to have one of the treatment plant filters repurposed by the contractor performing the Project. This will increase the Project cost. This increase of \$100,000 in Project work is not eligible for grant funding. Retained earnings will provide for this additional work.

ALTERNATIVES

The Board may decline to approve the budget amendment. CSA 6 Jones Valley Water Budget would not have enough budget authority to continue operations and perform additional Project work.

OTHER AGENCY INVOLVEMENT

The budget amendment has been reviewed by the Auditor-Controller. County Counsel has approved the recommendation as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

Upon approval of the recommendation, sufficient appropriations will be available in the FY 2024-25 CSA 6 Jones Valley Water Budget, offset by the use of retained earnings.

ATTACHMENTS:

1: Budget Amendment – CSA 6

**COUNTY
OF
SHASTA**

DEPARTMENT OF PUBLIC WORKS

C. Troy Bartolomei, Director

MEMORANDUM

DATE May 9, 2025 FAF 020004
TO Erin Bertain, Deputy CEO
FROM C. Troy Bartolomei, Director 
SUBJECT Budget Amendment for CSA #6 Jones Valley Water Admin Budget Unit

A budget amendment in the amount of \$190,000 is requested in the CSA #6 Jones Valley Water Admin Budget Unit 00377. The purpose of this budget amendment is due to an increase in Operations and the Backwash Pump Installation and SCADA Improvement Project. The increase in appropriations will be offset by use of retained earnings.

After your approval, please forward to the Auditor-Controller's office to prepare the budget transfer document for final approval. This item will be presented to the Board of Supervisors on May 27, 2025. If you have any questions, please contact Rachelle Kaschke at extension 5665. Thank you for your assistance in this matter.

CTB/rlk

Attachment

email: CAO Analyst Team, caobudget@shastacounty.gov

Budget Amendment

CSA #6 Jones Valley Water Admin

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00377	034800	Pro & Special Services	100,000	130,000	30,000
00377	034829	Prof Maintenance Services	200,000	250,000	50,000
00377	035100	Rents & Leases of Equipment	5,000	15,000	10,000
00377	061044	Water System Upgrade	500,000	600,000	100,000
TOTAL					190,000

REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
					-
					-
TOTAL					-