

C20 Approve budget amendments for the "1265 Redwood Roof Replacement Project," which increase appropriations and revenue by \$44,600 in the Land Buildings and Improvements Budget (BU 166) and transfers appropriations in the amount of \$44,600 in the Ag Comm & Sealer of Wts Budget (BU 280).

STAFF REPORT

BOARD MEETING DATE: May 13, 2025

CATEGORY: Consent Calendar 20

SUBJECT: Approve budget amendments for the “1265 Redwood Roof Replacement Project,” which increase appropriations and revenue by \$44,600 in the Land Buildings and Improvements Budget (BU 166) and transfers appropriations in the amount of \$44,600 in the Ag Comm & Sealer of Wts Budget (BU 280).

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Rachelle Kaschke, Chief Fiscal Officer, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Works Director

<u>Vote Required?</u>	<u>General Fund Impact?</u>
4/5 Vote	No Additional General Fund Impact

RECOMMENDATION

Approve budget amendments for the “1265 Redwood Roof Replacement Project,” which increase appropriations and revenue by \$44,600 in the Land Buildings and Improvements Budget (BU 166) and transfers appropriations in the amount of \$44,600 in the Ag Comm & Sealer of Wts Budget (BU 280).

DISCUSSION

Capital expenditures were budgeted in the Fiscal Year (FY) 2024-25 Budget based upon the best available information. The 1265 Redwood Roof Replacement Project work was anticipated to start in FY 2025-26. Due to the possibility of material costs increasing significantly, the department would like to purchase materials this FY and start install FY 2025-26.

ALTERNATIVES

The Board may decline to approve the budget amendment. Appropriations to capitalize expenditures will remain with their respective Budget Units. Public Works would have to postpone the material purchase until next FY which could lead to increased costs.

OTHER AGENCY INVOLVEMENT

The budget amendment has been reviewed by the Auditor-Controller. County Counsel has approved the recommendation as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

There is no additional General Fund impact as a result of the recommended actions. Costs for the Agricultural Commissioner’s portion of the project are funded by Unclaimed Gas Tax. Upon approval of the recommendation, sufficient appropriations will be available in the FY 2024-25 LB&I Budget.

ATTACHMENTS:

- 1: Budget Amendment - LB&I
- 2: Budget Amendment - Ag Comm

**COUNTY
OF
SHASTA**

DEPARTMENT OF PUBLIC WORKS

C. Troy Bartolomei, Director

MEMORANDUM

DATE April 16, 2025

FAF 020004

TO Erin Bertain, Deputy CEO

FROM C. Troy Bartolomei, Director



SUBJECT Budget Amendment for Land Buildings & Improvements Budget Unit

A budget amendment in the amount of \$44,600 is requested in the Land Buildings & Improvements Budget Unit 16600. The purpose of this budget amendment is to increase appropriations and revenue for the 1265 Redwood Blvd Structure Project. The department would like to move forward with the material purchase this FY to avoid a potential cost increase.

After your approval, please forward to the Auditor-Controller's office to prepare the budget transfer document for final approval. This item will be presented to the Board of Supervisors on May 13, 2025. If you have any questions, please contact Rachelle Kaschke at extension 5665. Thank you for your assistance in this matter.

CTB/rlk

Attachment

email: CAO Analyst Team, caobudget@shastacounty.gov

Budget AmendmentLand Buildings & Improvements

DEPARTMENT NAME

APPROPRIATIONS
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16600	061230	1265 Redwood Metal Roof	0	44,600	44,600
					-
					-
					-
					-
					-
TOTAL					44,600

REVENUE
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16600	800280	Trans in AG Comm	100,000	144,600	44,600
					-
					-
					-
					-
					-
					-
TOTAL					44,600

INTER-OFFICE MEMORANDUM

FROM THE OFFICE OF:
JOHN INGRAM
AGRICULTURAL COMMISSIONER/SEALER
Phone: 224-4949

DATE: April 1, 2025
TO: Erin Bertain, Deputy County Executive Officer
FROM: John Ingram, Agricultural Commissioner/Sealer
SUBJECT: FY 2024/25 Budget Amendment



Per your approval of my requested budget amendment, please prepare a net zero budget amendment for the Department of Agricultural Commissioner/Sealer of Weights & Measures as detailed below. This amendment will allow the department to utilize funding available this fiscal year to purchase roofing material for our newly acquired building at 1265 Redwood blvd.

1. A budget amendment is requested to decrease Expense Account #35700, Special Departmental Expense, in the amount of \$44,600 to pay for roofing material.

A budget amendment is requested to increase Other Financing Uses Account #095166, Trans out Capital Projects, in the amount of \$44,600 to pay for roofing material.

cc: Bryce Ritchie, CAO Analyst
Lori Peisker, Agency Staff Services Analyst II

EXPENSES

INCREASE <DECREASE>

FUND/COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER
28000	035700	Special Departmental Expense	193,000	148,400	<44,600>
28000	095166	Trans Out Capital Project	100,000	144,600	44,600
				TOTAL	0