

**C16** Adopt a resolution which: (1) Designates authority to the Public Works Director, or their designee, to: (a) File applications for Federal Aviation Administration ("FAA") and California Department of Transportation (Caltrans) grants; (b) accept allocations of FAA and Caltrans grant funds; (c) execute FAA and Caltrans grant agreements; and (d) sign any documents required to apply for and accept these subject funds on behalf of County; and (2) repeals Resolution No. 2008-101.

STAFF REPORT

**BOARD MEETING DATE:** May 13, 2025

**CATEGORY:** Consent Calendar 16

**SUBJECT:** Adopt a resolution which: (1) Designates authority to the Public Works Director, or their designee, to: (a) File applications for Federal Aviation Administration (“FAA”) and California Department of Transportation (Caltrans) grants; (b) accept allocations of FAA and Caltrans grant funds; (c) execute FAA and Caltrans grant agreements; and (d) sign any documents required to apply for and accept these subject funds on behalf of County; and (2) repeals Resolution No. 2008-101.

**DEPARTMENT:** Public Works

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Don Renz, Principal Engineer, (530) 225-5661

**STAFF REPORT APPROVED BY:** Troy Bartolomei, Public Works Director

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| <b><u>Vote Required?</u></b><br>Simple Majority Vote | <b><u>General Fund Impact?</u></b><br>No General Fund Impact |
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**RECOMMENDATION**

Adopt a resolution which: (1) Designates authority to the Public Works Director, or their designee, to: (a) File applications for Federal Aviation Administration (“FAA”) and California Department of Transportation (Caltrans) grants; (b) accept allocations of FAA and Caltrans grant funds; (c) execute FAA and Caltrans grant agreements provided they have been reviewed and approved as to form by Risk Management and County Counsel and otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*; and (d) sign any documents required to apply for and accept these subject funds on behalf of County; and (2) repeals Resolution No. 2008-101.

**DISCUSSION**

The Federal Aviation Administration (FAA) manages the Airport Improvement Program (AIP) which provides airport development grants. The California Department of Transportation (Caltrans) provides AIP Matching grants. In 2008, the Board adopted Resolution No. 2008-101, which authorizes the Public Works Director to execute grant applications and agreements and related documents to apply for and accept FAA grant funding. The proposed resolution will delegate the same authority to the Public Works Director, or their designee, for FAA grants as Resolution No. 2008-101 and add authority for Caltrans matching grants for the Fall River Mills Airport (Airport). Authorizing the Public Works Director to apply for and execute grants and associated documents will allow for obtaining funds in a timely manner for future projects.

**ALTERNATIVES**

The Board may decline to approve the resolution authorizing the Public Works Director to apply for and execute grants and associated documents. The time necessary to obtain Board approval for such items may prohibit the County from obtaining future funds. The Board could decline to apply for the matching funds altogether. Neither alternative is recommended. The Airport relies on these funding opportunities for maintenance and improvements.

**OTHER AGENCY INVOLVEMENT**

County Counsel has approved the resolution as to form. The recommendation has been reviewed by the County Administrative Office.

**FISCAL IMPACT**

There is no General Fund impact with the recommended action. Sufficient appropriations to administer the amendment are included

in the Fiscal Year 2024-25 Fall River Mills Airport Budget.

**ATTACHMENTS:**

- 1: Proposed Resolution
- 2: Resolution No. 2008-101

**RESOLUTION NO. 2025-XXX**

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SHASTA  
DELEGATING AUTHORITY TO SUBMIT GRANT APPLICATIONS AND  
EXECUTE GRANT AGREEMENTS AND OTHER RELATED DOCUMENTS FOR THE  
PURPOSE OF IMPROVING THE FALL RIVER MILLS AIRPORT  
AND REPEALING RESOLUTION NO. 2008-101**

**WHEREAS**, the Board of Supervisors of the County of Shasta duly passed and adopted Resolution No. 2008-101 on August 12, 2008, to authorize the Public Works Director and Deputy Public Works Director to execute for and on behalf of the County of Shasta grant applications and grant agreements and related documents necessary to apply for and accept Federal Aviation Administration (“FAA”) grant funding in order to obtain financial assistance from FAA for the purpose of improving the Fall River Mills Airport; and

**WHEREAS**, the California Department of Transportation (“Caltrans”), pursuant to the Public Utilities Code Section 21683.1, provides Airport Improvement Program (AIP) grants offering a 5% funding match of the Federal Aviation Administration grants, to airports; and

**WHEREAS**, the deadlines for completing and submitting such grant applications and subsequent grant agreements are often short; and

**WHEREAS**, failure to complete and submit such grant applications and to execute grant agreements in a timely manner will result in the County not being able to receive additional grant funding; and

**WHEREAS**, the short deadlines provided by the FAA and Caltrans to complete and submit grant applications and to execute grant agreements often precludes being able to receive authorization from the Board of Supervisors to apply for specific grants and to execute grant agreements; and

**WHEREAS**, the FAA and Caltrans require the Board of Supervisors to adopt a resolution authorizing the submission of a grant application; and

**WHEREAS**, the Board of Supervisors recognizes the need to maintain the current authorizations to the Public Works Director and to expand the authorization to include AIP grants.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Shasta does hereby authorize the Public Works Director, or their designee, to execute for, and on behalf of, the County of Shasta, grant applications, agreements, and related documents necessary to apply for and accept FAA and Caltrans grant funding for the purpose of improving and maintaining the Fall River Mills Airport so long as the agreements have been approved by Risk Management and County Counsel and otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*.

**BE IT FURTHER RESOLVED** that the Board of Supervisors of the County of Shasta hereby repeals Resolution No. 2008-101.

Resolution No. 2025-XXX

May 13, 2025

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**DULY PASSED AND ADOPTED** this 13th day of May, 2025, by the Board of Supervisors of the County of Shasta, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSE:

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KEVIN W. CRYE, CHAIR  
Board of Supervisors  
County of Shasta  
State of California

ATTEST:

DAVID J. RICKERT  
Clerk of the Board of Supervisors

APPROVED AS TO FORM:

JOSEPH LARMOUR  
County Counsel

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_

RESOLUTION NO. 2008-101

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SHASTA  
DELEGATING AUTHORITY TO SUBMIT GRANT APPLICATIONS AND  
EXECUTE GRANT AGREEMENTS

WHEREAS, the County is offered Federal Aviation Administration ("FAA") grants from time to time; and

WHEREAS, the deadlines for completing and submitting such FAA grant applications and subsequent grant agreements are often very short; and

WHEREAS, failure to complete and submit such grant applications and to execute grant agreements in a timely manner will result in the County not being able to receive additional grant funding; and

WHEREAS, the short deadlines provided by the FAA to complete and submit grant applications and to execute grant agreements often precludes being able to receive authorization from the Board of Supervisors to apply for specific grants and to execute grant agreements; and

WHEREAS, it is in the County of Shasta's interest to receive FAA grant funding.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director and Deputy Public Works Director are hereby authorized to execute for and on behalf of the County of Shasta grant applications and grant agreements and related documents necessary to apply for and accept FAA grant funding in order to obtain financial assistance from the FAA for the purpose of improving the Fall River Mills Airport.

DULY PASSED AND ADOPTED this 12th day of August, 2008, by the Board of Supervisors of the County of Shasta, by the following vote:

AYES: Supervisors Kehoe, Hawes, Hartman, Baugh, and Cibula  
NOES: None  
ABSENT: None  
ABSTAIN: None  
RECUSE: None



LINDA HARTMAN, CHAIRMAN  
Board of Supervisors  
County of Shasta  
State of California

ATTEST:

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By Jiane E Colson  
Deputy

THIS INSTRUMENT IS A CORRECT COPY  
OF THE ORIGINAL ON FILE IN THIS OFFICE

ATTEST: AUG 12 2008

CLERK OF THE BOARD  
Supervisors of the County of Shasta, State of California

BY: Jiane E Colson