

C1 Approve the minutes of the meeting held on January 7, 2025, as submitted.

STAFF REPORT

BOARD MEETING DATE:	March 18, 2025
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CATEGORY: Consent Calendar 1

SUBJECT: Approve the minutes of the meeting held on January 7, 2025, as submitted.

DEPARTMENT: Clerk of the Board

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Stefany Blankenship, Chief Deputy Clerk of the Board, (530) 225-5550

STAFF REPORT APPROVED BY: Stewart Buettell, Deputy County Executive Officer

<u>Vote Required?</u>	<u>General Fund Impact?</u>
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Simple Majority Vote

<u>General Fund Impact?</u>

No Additional General Fund Impact

<u>RECOMMENDATION</u>

Approve the minutes of the meeting held on January 7, 2025, as submitted.

DISCUSSION

N/A

ALTERNATIVES

The Board could request corrections to the minutes. This could cause a delay in the public access to the approved minutes.

OTHER AGENCY INVOLVEMENT

The Clerk of the Board has approved the minutes.

FISCAL IMPACT

Costs associated with the minutes are included in the Clerk of the Board Budget (BU 103) for Fiscal Year 2024-25.

ATTACHMENTS:

1: 1/7/25 HA Draft Minutes

SHASTA COUNTY HOUSING AUTHORITY

Tuesday, January 7, 2025

REGULAR MEETING

MINUTES

4:24 p.m.: Chair Crye called the meeting of the Shasta County Housing Authority to order on the above date with the following present:

Present: Supervisors Crye, Long, Harmon, Plummer, and Kelstrom

Staff: County Executive Officer David J. Rickert, County Counsel Joseph Lamour, and Chief Deputy Clerk of the Board Stefany Blankenship.

PUBLIC COMMENT PERIOD - OPEN TIME

There were no comments from members of the public.

CONSENT CALENDAR

By motion made, seconded (Plummer/Kelstrom), and unanimously carried, the Shasta County Housing Authority took the following action, which was listed on the Consent Calendar:

Approved the minutes of the meeting held on June 25, 2024, as submitted. (Clerk of the Board)

REGULAR CALENDAR

SCHEDULED HEARINGS

HEALTH AND HUMAN SERVICES

ECONOMIC MOBILITY

HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN
HOUSING AUTHORITY RESOLUTION NO. 2025-01

This was the time set to conduct a public hearing regarding the Housing Choice Voucher (HCV) Program Administrative Plan (Plan). The Notice of Public Hearing and the Notice of Publication are on file with the Clerk of the Board.

Chief Deputy Clerk of the Board Stefany Blankenship confirmed that any correspondence received related to the hearing had been entered into the record.

Dwayne Green, Interim Assistant Director of the Health and Human Services Agency (HHSA), presented the staff report, described the Housing Choice Voucher Program Administrative Plan (Plan), and recommended approval.

In response to questions by Supervisor Plummer, Mr. Green explained that the proposed changes to the Plan would allow the Housing Authority (HA) to better support individuals within the multi-county area served by the HA by continuing to allow people out of area to apply for vouchers within the HA's area while giving greater preference to local people. Christy Coleman, Acting Director of HHSA, explained that the changes would not affect those who already had vouchers, but would change the priority for those applying to the voucher wait list and discussed the eligibility criteria used for priority points.

The public hearing was opened, at which time no one spoke for or against the recommended budget, and the public hearing was closed.

By motion made, seconded (Kelstrom/Crye), and unanimously carried, the Shasta County Housing Authority took the following actions regarding the Housing Choice Voucher (HCV) Program Administrative Plan (Plan): Conducted a public hearing and adopted Housing Authority Resolution No. 2025-01, which: Amends the Plan policies and procedures; designates authority to the County of Shasta Housing Authority Chair to sign documents necessary for the Plan; and finds the Plan exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15060(c)(3) and 15061(b)(3) and from the National Environmental Policy Act (NEPA), pursuant to Title 24 CFR § 58.34(a)(1) and (a)(3).

(See HA Resolution Book)

4:33 p.m.: The Shasta County Housing Authority adjourned.

Chair

ATTEST:

DAVID J. RICKERT
Clerk of the Shasta County Housing Authority

By _____
Deputy