

R7 Take the following actions regarding the Old Shasta County Courthouse (Building): (1) Receive a presentation from the Department of Public Works; (2) select one of the following options for the future of the Building: (a) demolish the Building and construct a parking lot; (b) demolish the Annex and Old Jail portions of the Building and repurpose the remainder for County use and the vacant land for a parking lot; (c) repurpose the entirety of the Building for County use and construct a parking structure; or (d) provide other direction to staff; (3) approve budget amendments which increase appropriations and revenue by \$250,000 in the Land Building and Improvements Budget (BU 166) and the Miscellaneous General Budget (BU 173); (4) approve a budget amendment which increases appropriations by \$250,000 in the Accumulated Capital Outlay Budget (BU 161) offset by use of the Public Safety Infrastructure Committed Fund Balance; and (5) authorize the Auditor-Controller to make any technical adjustments needed to properly account for the project selected by the Board.

STAFF REPORT

BOARD MEETING DATE: February 25, 2025

CATEGORY: Regular Calendar 7

SUBJECT: Take the following actions regarding the Old Shasta County Courthouse (Building): (1) Receive a presentation from the Department of Public Works; (2) select one of the following options for the future of the Building: (a) demolish the Building and construct a parking lot; (b) demolish the Annex and Old Jail portions of the Building and repurpose the remainder for County use and the vacant land for a parking lot; (c) repurpose the entirety of the Building for County use and construct a parking structure; or (d) provide other direction to staff; (3) approve budget amendments which increase appropriations and revenue by \$250,000 in the Land Building and Improvements Budget (BU 166) and the Miscellaneous General Budget (BU 173); (4) approve a budget amendment which increases appropriations by \$250,000 in the Accumulated Capital Outlay Budget (BU 161) offset by use of the Public Safety Infrastructure Committed Fund Balance; and (5) authorize the Auditor-Controller to make any technical adjustments needed to properly account for the project selected by the Board.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Troy Bartolomei, Public Works Director, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Work Director

<u>Vote Required?</u>	<u>General Fund Impact?</u>
4/5 Vote	General Fund Impact

RECOMMENDATION

Take the following actions regarding the Old Shasta County Courthouse (Building): (1) Receive a presentation from the Department of Public Works; (2) select one of the following options for the future of the Building: (a) demolish the Building and construct a parking lot; (b) demolish the Annex and Old Jail portions of the Building and repurpose the remainder for County use and the vacant land for a parking lot; (c) repurpose the entirety of the Building for County use and construct a parking structure; or (d) provide other direction to staff; (3) approve budget amendments which increase appropriations and revenue by \$250,000 in the Land Building and Improvements Budget (BU 166) and the Miscellaneous General Budget (BU 173); (4) approve a budget amendment which increases appropriations by \$250,000 in the Accumulated Capital Outlay Budget (BU 161) offset by use of the Public Safety Infrastructure Committed Fund Balance; and (5) authorize the Auditor-Controller to make any technical adjustments needed to properly account for the project selected by the Board.

DISCUSSION

On February 20, 2024, Courts moved into the New Courthouse. Ownership of the Old Courthouse has reverted to the County. The Old Courthouse campus consists of three connected buildings, the main Courthouse, the Courthouse Annex, and the Old Jail. Facing Court Street is considerable landscaping that includes three small memorials, mature trees and benches. The buildings are currently configured for courtrooms, offices and inmate detention. The site parking is insufficient for the current square footage.

Potential options for the site include, repurpose the entire facility for other uses, or demolish the building whole or in part, and construct parking facilities. Options, estimated costs and completion dates are summarized in the table below:

Option	Additional Parking Spaces	Option Cost	Parking Cost	Total Cost	Earliest Completion Date
(a) Full Demolition and Parking Lot	102	\$5,300,000	\$1,700,000	\$7,000,000	December 2026
(b) Repurpose Main Building and Add Small Parking Lot	34	\$16,600,000	\$900,000	\$17,500,000	December 2028
(c) Repurpose and Parking Garage	300	\$55,700,000	\$22,300,000	\$78,000,000	December 2028

Architectural, environmental, and engineering analyses are required for each option available. Appropriations and revenues for this work are proposed in the Miscellaneous General Budget.

ALTERNATIVES

The Board may decline to approve the proposed budget amendments at this time. Proposed studies would not proceed until funds are allocated for the project. Ongoing costs will be incurred to maintain the site.

OTHER AGENCY INVOLVEMENT

The recommendation has been reviewed by the County Administrative Office. The Auditor-Controller has reviewed the budget memos and determined that subsequent changes to cost centers or accounts may be needed depending on the project selected by the Board.

FISCAL IMPACT

Upon approval of the recommendation, sufficient appropriations will be available in the Fiscal Year 2024-25 Budget for the project. Architectural, environmental, and engineering analyses will be funded by Public Safety Infrastructure Committed Funds.

ATTACHMENTS:

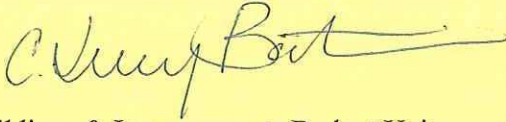
- 1: Budget Amendment – LB&I
- 2: Budget Amendment – Misc General
- 3: Budget Amendment – ACO

**COUNTY
OF
SHASTA**

DEPARTMENT OF PUBLIC WORKS

C. Troy Bartolomei, Director

MEMORANDUM

DATE February 11, 2025 FAF 020004
TO Erin Bertain, Deputy CEO
FROM C. Troy Bartolomei, Director 
SUBJECT Budget Amendment for Land Buildings & Improvements Budget Unit

A budget amendment in the amount of \$250,000 is requested in the Land Buildings & Improvements Budget Unit 16600. The purpose of this budget amendment is to increase appropriations and revenue for the Old Shasta County Courthouse Project.

After your approval, please forward to the Auditor-Controller's office to prepare the budget transfer document for final approval. This item will be presented to the Board of Supervisors on February 25, 2025. If you have any questions, please contact Rachelle Kaschke at extension 5665. Thank you for your assistance in this matter.

CTB/rlk

Attachment

email: CAO Analyst Team, caobudget@shastacounty.gov

Budget Amendment

Land Buildings & Improvements

DEPARTMENT NAME

APPROPRIATIONS
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16600	06XXXX	Old Shasta County Courthouse	0	250,000	250,000
					-
					-
					-
					-
					-
TOTAL					250,000

REVENUE
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16600	800173	Trans In Miscellaneous General	4,750,000	5,000,000	250,000
					-
					-
					-
					-
					-
					-
TOTAL					250,000



From the Desk of:
David J. Rickert, County Executive Officer

Date: February 11, 2025

Subject: Old Courthouse Environmental – Misc General

Please prepare a budget amendment to increase revenue and appropriations in the Miscellaneous General Budget in the amount \$250,000 for environmental work for the Old Shasta County Courthouse. This Budget Amendment will be going to the Board of Supervisors on Tuesday, February 25, 2025.

REVENUE

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17300	800161	Trans In Accum Capital Outlay	\$1,520,000	\$1,770,000	\$250,000
TOTAL					\$250,000

APPROPRIATIONS

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17300	095166	Trans Out Capital Projects	\$4,750,000	\$5,000,000	\$250,000
TOTAL					\$250,000



From the Desk of:
David J. Rickert, County Executive Officer

Date: February 11, 2025

Subject: Old Courthouse Environmental – Accumulated Capital Outlay

Please prepare a budget amendment to increase appropriations in the Accumulated Capital Outlay Budget (BU 161) in the amount \$250,000 for environmental work for the Old Shasta County Courthouse offset by use of Public Safety Infrastructure Committed Fund Balance. This Budget Amendment will be going to the Board of Supervisors on Tuesday, February 25, 2025.

REVENUE

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
TOTAL					

APPROPRIATIONS

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16100	095173	Trans Out Misc General	\$1,520,000	\$1,770,000	\$250,000
TOTAL					\$250,000