

STAFF REPORT

BOARD MEETING DATE:	October 17, 2023
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CATEGORY: Consent Calendar 13

SUBJECT: Adopt a resolution which authorizes an application for 2021 State Community Development Block Grant (CDBG Grant) funds, designates authority to the Director of Health and Human Services Agency to sign the CDBG Grant Agreement and related documents, and repeals Resolution No. 2021-104.

DEPARTMENT: Health and Human Services Agency-Economic Mobility

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Dwayne Green, Branch Director, 530-225-5450

STAFF REPORT APPROVED BY: Dwayne Green, HHS Branch Director

<u>Vote Required?</u> Simple Majority Vote	<u>General Fund Impact?</u> No Additional General Fund Impact
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RECOMMENDATION

Adopt a resolution which: (1) Approves, authorizes, and directs the Health and Human Services Agency Director (Director) or their designee (Designee) to: (a) execute and deliver all applications for the 2021 State Community Development Block Grant (CDBG) funds and act on the County’s behalf in all matters pertaining to all such applications; (b) expend the funds in a manner consistent and in compliance with the state Standard Agreement and all applicable state, federal and other statutes, rules, regulations, guidelines, and laws, including without limitation all rules and laws regarding the CDBG Disaster Recovery Multi-family Housing Program (DR-MHP) Agreement; (c) enter into, execute and deliver the state agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto, including retroactive; (d) sign and submit Fund Requests and all required reporting forms and other documentation as may be required by the state, including retroactive; and (e) sign, submit, execute and deliver any and all CDBG DR-MHP Agreement forms, certifications, and reports, agreement amendments, subcontracts agreements and amendments, including retroactive, thereto that does not result in a substantial or functional change to the original intent of the state agreement and otherwise comply with Administrative Policy 6-101, Shasta County Contracts Manual; and (2) repeals Resolution No. 2021-104.

DISCUSSION

The proposed resolution is a state-required format with no allowed changes. The state has required an updated resolution which documents the consolidation of the Housing and Community Action Agency into the Health and Human Services Agency. This is the sole reason for today’s recommendation.

The proposed resolution is required in order to authorize the County of Shasta to apply for and receive the CDBG DR-MHP funds, on behalf of the County and the City of Anderson, and to authorize execution of the CDBG DR-MHP application, standard agreement, and required documents. The resolution is a form required by the State for the signing authority of the master standard agreement and any subsequent amendments, including retroactive; subject to compliance with Administrative Policy 6-101 and approval as to form by County Counsel.

The California Department of Housing and Community Development (HCD) announced the availability of approximately \$250 million, as appropriated under Public Laws 115–254 and 116–20, for the DR-MHP to provide funding for the rehabilitation, reconstruction, and/or new construction of multifamily housing that is affordable to low- and moderate- income households earning less than 80 percent of the area median income (AMI) in jurisdictions impacted by the wildfires in July – September and November of 2018 (DR 4382 and DR 4407).

The County of Shasta is eligible to apply for \$4,277,870 and the City of Anderson is eligible to apply for \$745,684. The DR-MHP Policies and Procedures Manual authorizes eligible applicants to collaborate with other eligible applicants in the implementation of the CDBG DR-MHP. Therefore, the City wishes to delegate authority to County to apply, accept and administer the City's allocation of CDBG DR-MHP funding on City's behalf within the City limits. Respectfully, the County wishes to accept the delegation of authority from City.

On April 6, 2021, and on October 18, 2021, the Board approved the Director to sign and submit a due diligence application, execute a substantially similar Master Standard Agreement, and deliver the Agreement and any and all subsequent amendments thereto, as well as any other documents required by HCD in an amount not to exceed \$5,023,554 for the DR-MHP to provide funding for the rehabilitation, reconstruction, and/or new construction of multifamily housing affordable to low and moderate income households in jurisdictions impacted by the wildfires in July - September and November of 2018 (DR 4382 and DR 4407)

The proposed action is not subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines subsections 15060(c)(3) and 15378(b)(4) because the action consists of government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, which are not defined as a project pursuant to CEQA and, therefore, are not subject to CEQA.

ALTERNATIVES

The Board of Supervisors could decline to adopt the resolution approving the CDBG Disaster Recovery Multifamily Housing Program allocation. This would require Health and Human Services Agency to return existing CDBG Disaster Recovery Multifamily Housing Program funds to HCD and discontinue the Housing Disaster Recovery Multifamily Housing Program. The Board could choose to revise some or all of the signature authority designation proposed in today's resolution; therefore necessitating more actions by the Board in the future.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the resolution as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

There is no additional General Fund impact associated with approval of the recommendation.

ATTACHMENTS:

- 1: Resolution
- 2: Attachment A (Ordinance No. SCC 2023-02)