

STAFF REPORT

BOARD MEETING DATE: October 17, 2023

CATEGORY: Board Matters {{item.number}}

SUBJECT: Introduce and waive the reading of "*An Ordinance of the Board of Supervisors of the County of Shasta Establishing the Duties and Responsibilities of the Citizens Election Advisory Committee*" (Sponsored by Supervisor Jones).

DEPARTMENT: Clerk of the Board

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Stefany Blankenship, Chief Deputy Clerk of the Board (530) 225-5550

STAFF REPORT APPROVED BY: Stewart Buettell, Deputy County Executive Officer

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

Introduce and waive the reading of "*An Ordinance of the Board of Supervisors of the County of Shasta Establishing the Duties and Responsibilities of the Citizens Election Advisory Committee*" (Sponsored by Supervisor Jones).

DISCUSSION

At the regularly scheduled Board of Supervisors meeting of September 12, 2023, the Board approved the formation of a Citizens Election Advisory Committee (Committee). This Ordinance further clarifies and establishes the duties and responsibilities of the Committee.

ALTERNATIVES

The Board could choose not to hear the Ordinance, request changes to the Ordinance, or provide alternative direction to staff.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the ordinance as to form. The Recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

There is no Additional General Fund impact associated with this Ordinance.

ATTACHMENTS:

1: Proposed Ordinance