

## STAFF REPORT

**BOARD MEETING DATE:** October 17, 2023

**CATEGORY:** Consent Calendar 14

**SUBJECT:** Approve agreements for on-call materials testing services with: (1) CGI Technical Services, Inc.; (2) Materials Testing, Inc.; and (3) Pavement Engineering, Inc.

**DEPARTMENT:** Public Works

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Troy Bartolomei, Interim Director of Public Works, (530) 225-5661

**STAFF REPORT APPROVED BY:** Troy Bartolomei, Interim Director of Public Works

<b><u>Vote Required?</u></b>	<b><u>General Fund Impact?</u></b>
Simple Majority Vote	No General Fund Impact

### **RECOMMENDATION**

Approve agreements for on-call materials testing services with: (1) CGI Technical Services, Inc., in an amount not to exceed \$150,000 for one year effective date of signing with two automatic one-year renewals; (2) Materials Testing, Inc., in an amount not to exceed \$150,000 for one year effective date of signing with two automatic one-year renewals; and (3) Pavement Engineering, Inc., in an amount not to exceed \$150,000 for one year effective date of signing with two automatic one-year renewals.

### **DISCUSSION**

The design and construction of public works projects requires specialized testing. Historically, the Department has maintained on-call agreements with multiple materials testing consultants. This provides sufficient resources available during busy construction seasons. There is a need for frequent testing on construction sites, necessitating a local consultant. A Request for Proposals was issued to the three local materials testing consultants: CGI Technical Services, Inc., (CGI), Materials Testing, Inc., (MTI), and Pavement Engineering, Inc., All responded with competitive proposals. Each are well qualified to provide on-call materials testing services. Multiple agreements will minimize testing delays. Staff recommends approving all three agreements. The current agreements between the County and CGI and MTI will be mutually terminated by the parties upon execution of the proposed agreement.

### **ALTERNATIVES**

The Board may decline to approve the agreements. Materials testing is required. Alternate materials testing services would have to be procured. Design and construction activities would be delayed or even postponed.

### **OTHER AGENCY INVOLVEMENT**

County Counsel has approved the agreements as to form. Risk Management has approved the agreements. The recommendation has been reviewed by the County Administrative Office.

### **FISCAL IMPACT**

Sufficient appropriations for materials testing services are included in the Adopted Fiscal Year 2023-24 Roads budget. Gas Tax revenue will cover the cost of these services.

### **ATTACHMENTS:**

- 1: CGI Technical Services Proposed Agreement
- 2: CGI Technical Services Termination Letter
- 3: Materials Testing Proposed Agreement
- 4: Materials Testing Termination Letter

