

## STAFF REPORT

<b>BOARD MEETING DATE:</b>	October 3, 2023
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**CATEGORY:** Consent Calendar 7

**SUBJECT:** Take the following actions regarding the “Shasta County Mental Health HVAC Replacement Project,” Contract No. 610949 (Project): (1) Find the Project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 – Existing Facilities; (2) approve plans and specifications and direct the Public Works Director to advertise for bids; and (3) authorize opening of bids on or after November 2, 2023, at 11:00 a.m.

**DEPARTMENT:** Public Works

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Troy Bartolomei, Interim Director of Public Works, (530) 225-5661

**STAFF REPORT APPROVED BY:** Troy Bartolomei, Interim Director of Public Works

<b><u>Vote Required?</u></b>	<b><u>General Fund Impact?</u></b>
Simple Majority Vote	No Additional General Fund Impact

### **RECOMMENDATION**

Take the following actions regarding the “Shasta County Mental Health HVAC Replacement Project,” Contract No. 610949 (Project): (1) Find the Project to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 – Existing Facilities; (2) approve plans and specifications and direct the Public Works Director to advertise for bids; and (3) authorize opening of bids on or after November 2, 2023, at 11:00 a.m.

### **DISCUSSION**

The existing Heating Ventilation and Air Conditioning (HVAC) system in the basement of the Mental Health Building is old and has inadequate duct sizing. It does not provide proper heating and cooling. The HVAC system in this area of the building is the last to be upgraded. The project includes indoor ceiling cassettes, an outdoor heat pump, a branch selector distribution box, energy recovery ventilator, new ducting, electrical upgrades, and connection to the existing County building management system. The plans and specifications are complete and ready for bidding.

### **ALTERNATIVES**

The Board may decline to advertise for bids at this time. The existing HVAC will remain; it is unreliable, inefficient, and near the end of its useful life. If the Board chooses to decline to advertise for bids the HVAC will likely require increased maintenance and will eventually fail beyond repair.

### **OTHER AGENCY INVOLVEMENT**

The Health and Human Services Agency has been involved throughout the process. County Counsel has approved the contract documents as to form. Risk Management has approved the contract documents. The recommendation has been reviewed by the County Administrative Office.

### **FISCAL IMPACT**

The estimated total project costs including design, construction, inspection, and contingencies is \$525,000. Sufficient appropriations for design are included in the Adopted Fiscal Year 2023-24 Roads Budget. The Social Services, Mental Health, and Sheriff Departments will reimburse the Roads Budget. A budget amendment increasing appropriations for construction may be proposed concurrent with bid award.

**ATTACHMENTS:**

1: No Attachments