

STAFF REPORT

BOARD MEETING DATE:	October 3, 2023
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CATEGORY: Consent Calendar 4

SUBJECT: Approve an amendment to the agreement with Packway Materials, Inc., for water transport services, which increases maximum compensation and corrects a clerical error on the signature page.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Troy Bartolomei, Interim Director of Public Works, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Interim Director of Public Works

<u>Vote Required?</u>	<u>General Fund Impact?</u>
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Simple Majority Vote

<u>Vote Required?</u>	<u>General Fund Impact?</u>
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General Fund Impact

RECOMMENDATION

Approve an amendment, effective date of signing, to the agreement with Packway Materials, Inc., for water transport services, which increases maximum compensation by \$300,000 for a new maximum compensation of \$350,000, and corrects a clerical error on the signature page, retaining the term August 14, 2023, through August 14, 2024, with two automatic one-year renewals.

DISCUSSION

On July 11, 2023, the Board terminated the Drought Relief Program and established an ongoing Safer Grant Program (Program). New contracts are needed for the Program. On August 14, 2023, as a short-term solution, the County entered into an agreement with Packway Materials, Inc., to transport and deliver water for an amount not to exceed \$50,000. Staff recommends increasing capacity to support the demands of the Program.

ALTERNATIVES

The Board may decline to approve the proposed amendment. If the Board chooses not to approve the proposed amendment, the existing funds allocated under the agreement will run out. The Program will be unable to meet demand and some Shasta County residents will not receive water deliveries.

OTHER AGENCY INVOLVEMENT

Resource Management will manage and administer the Program. Public Works will administer the contracts. County Counsel has approved the amendment as to form. Risk Management has approved the amendment. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

State drought relief grant funds will fund all projects under the Program. Sufficient appropriations to administer the program are included in the Adopted Fiscal Year 2023-24 Environmental Health budget.

ATTACHMENTS:

- 1: Proposed Amendment
- 2: Original Agreement