

STAFF REPORT

BOARD MEETING DATE:	August 13, 2024
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CATEGORY: Board Matters 6

SUBJECT: Appoint Brad Garbutt as the District 3 representative to the Shasta County Elections Commission to serve the remainder of a term to January 6, 2025.

DEPARTMENT: Clerk of the Board

SUPERVISORIAL DISTRICT #: District 3

DEPARTMENT CONTACT: Stefany Blankenship, Chief Deputy Clerk of the Board, (530) 225-5550

STAFF REPORT APPROVED BY: Stewart Buettell, Deputy County Executive Officer

<u>Vote Required?</u>	<u>General Fund Impact?</u>
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Simple Majority Vote

<u>General Fund Impact?</u>

No Additional General Fund Impact

RECOMMENDATION

Appoint Brad Garbutt as the District 3 representative to the Shasta County Elections Commission to serve the remainder of a term to January 6, 2025.

DISCUSSION

The Shasta County Elections Commission (Commission) was created effective January 4, 2024, by Ordinance No. SCC 2023-07, which renamed and re-formed the previous County Elections Advisory Committee. The Commission is a five-member advisory body whose purpose is to advise and make recommendations to the Shasta County Board of Supervisors on all elections-related activities in Shasta County.

Commissioners “must be of good character and must be registered voters of Shasta County,” and serve four-year terms which are concurrent with the term of the Supervisor who appointed them. They do not need to live within the district of the appointing Supervisor. The previous District 3 appointee announced her resignation effective April 8, 2024. A Notice of Vacancy was posted on April 9, 2024, and is on file in the Clerk of the Board’s office. The District 3 Supervisor would like to appoint Brad Garbutt. Mr. Garbutt fulfills the membership requirements and has indicated his interest in serving on the Commission.

The District 2 appointee position is currently vacant, and a Notice of Vacancy has been posted for that position.

ALTERNATIVES

The Board may decline the appointment, may defer consideration to a future date, or may direct staff to bring back alternate qualified nominees for the Board’s consideration.

OTHER AGENCY INVOLVEMENT

N/A

FISCAL IMPACT

Costs associated with assisting committees and commissions with appointments are included in the Clerk of the Board’s Fiscal Year 2024-25 Adopted Budget.

ATTACHMENTS:

1: None