

**RESOLUTION NO. 2025-**  
**RESOLUTION OF THE BOARD OF SUPERVISORS**  
**OF THE COUNTY OF SHASTA**  
**TEMPORARILY CLOSING PORTIONS OF CERTAIN STREETS PURSUANT TO**  
**CALIFORNIA VEHICLE CODE SECTION 21101, SUBDIVISION (e), FOR**  
**CELEBRATIONS, PARADES, AND LOCAL SPECIAL EVENTS**

**WHEREAS**, the Cottonwood Chamber of Commerce has proposed to organize periodic celebrations, parades, and local special events (collectively, “events”) which take place along various County roads in Cottonwood; and

**WHEREAS**, for the purpose of these events and for the safety and protection of the event’s participants and attendees, it is necessary to temporarily close portions of County roads in Cottonwood.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Shasta pursuant to Vehicle Code §21101, subdivision (e), delegates to the Public Works Director, or their designee, the authority to temporarily close portions of various County roads in Cottonwood during periodic events sponsored by the Cottonwood Chamber of Commerce (Event Organizer), as follows:

1. Reasonably free right of ingress and egress shall be reserved to public employees in the course of their duties and to persons owning a possessory interest in real property, and their guests, to the temporarily closed portions of the County streets and roads as needed for access.
2. In accordance with and subject to Chapter 12.08 of the Shasta County Code, the Event Organizer shall apply for and obtain an encroachment permit from the Department of Public Works prior to holding the event and shall abide by the conditions of the permit. A complete application for the encroachment permit shall be made no less than 30 days prior to the anticipated date of the event unless a shorter time is agreed in writing by the Department of Public Works,
3. No encroachment permit shall be issued unless the Event Organizer has first signed an agreement to indemnify and hold harmless the county, its officers, agents and employees from any and all liability which may arise for injury or damage to the person or property of the Event Organizer or others resulting from the work done or the encroachment placed pursuant to the permit, or the manner in which the work is done or the encroachment placed or the manner, extent or lack of maintenance of the encroachment. The Public Works Director, or their designee, may execute on behalf of the County the agreements provided for by this paragraph.
4. The Event Organizer shall obtain, from an insurance carrier authorized to transact business in the State of California, and maintain continuously during the course of the event Commercial General Liability Insurance, including coverage for owned and non-owned automobiles, and other insurance necessary to protect the County and the public with limits of liability of not less than \$2 million combined single limit bodily injury and property damage; such insurance shall be primary as to any other insurance maintained by County. Proof of such insurance shall be made as part of the application for an encroachment permit.

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5. The Event Organizer shall provide written notice of the event and associated temporary road closure to the Shasta County Sheriff's Office, the California Highway Patrol and SHASCOM. For future events, such notice shall be made at least 30 days prior to the event. Copies of such notices shall be presented to the Department of Public Works as part of the application for an encroachment permit.
6. As Permittee, Event Organizer is responsible to and shall arrange for all traffic control necessary for the temporary road closure and event. Submittal of a traffic control plan shall be required as part of the application for an encroachment permit. Department of Public Works approval of the traffic control plan is required prior to issuance of an encroachment permit.
7. The temporary closure of certain streets and roads, as granted herein, may be revoked at any time by the Public Works Director or the Shasta County Sheriff, or their respective designees, upon the determination that such revocation is necessary for the health, safety, or welfare of the public, or because the Event Organizer or Permittee has failed to uphold the conditions of the encroachment permit.
8. The Event Organizer shall clean up and remove all litter and refuse deposited on the road and adjacent sidewalks or right of way during the event within 24 hours of its completion.
9. Failure to comply with the provisions of this resolution or any condition or requirement of any permit or approval issued by a governmental agency with jurisdiction over any of the streets, roads, or the event, may result in revocation of any or all of the permissions or approvals provided by this resolution and any applicable permit, and may also constitute grounds for denial of any future request for road closure or permit required for such an event and may result in the County seeking to recover any costs, expenses, losses, or damages incurred as a result of such failure.

***SIGNATURE PAGE FOLLOWS***

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**DULY PASSED AND ADOPTED** this 25th day of March, 2025, by the Board of Supervisors of the County of Shasta, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSE:

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KEVIN W. CRYE, CHAIR  
Board of Supervisors  
County of Shasta  
State of California


ATTEST:

DAVID J. RICKERT  
Clerk of the Board of Supervisors

APPROVED AS TO FORM:

JOSEPH LARMOUR  
County Counsel

By: \_\_\_\_\_  
Deputy

By:  03/05/2025 | 5:10 PM PST  
Alan B. Cox  
Senior Deputy County Counsel