

**Location of Meeting:** First 5 Shasta, 393 Park Marina Circle, Redding, CA 96001

**Topic:** First 5 Shasta Commission Meeting

**Time:** October 23, 2023, 2:30 PM Pacific Time (US and Canada)

**1. Call to Order**

Welcome and Introductions by Brian Cole, Chair.

Call the meeting to order 2:39 p.m.

**Commission**

Ayer (3:08 p.m.)

Barry

Cole

Cooper (2:40 p.m.)

Garman

O’Rorke

Rodriguez (2:40 p.m.)

Vogt

**Staff**

Wendy Dickens

Elizabeth Poole

Nicole Brainerd

Tristen Grantham

Doug Woodworth

**Public**

Lisette Hutchens

Julie Schroeder

**2. Public Hearing**

- a. First 5 Shasta 2022-2023 Audit

Lisette Hutchens of Lincoln CPA presented the audit report for the fiscal year 2022-2023. There were no findings, significant deficiencies, or material weaknesses.

- b. First 5 Shasta 2022-2023 Annual Report

Doug Woodworth presented the annual report for the fiscal year 2022-2023.

**3. Close Public Hearing**

Closed at 3:10 p.m.

**4. Public Comment Period**

Members of the public are entitled under the Brown Act (Government Code Section 54950 et seq) to address the Commission on any matter within the Commission’s subject matter jurisdiction. Members of the public may speak for up to three minutes on any matter concerning the Commission, with the exception of items related to pending judicial, administrative litigation, or personnel matters. The Act prohibits the Commission from taking action or discussing the item unless it is already on the agenda.

**Commissioner Recusal Reminder**

All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

**5. Consent Agenda**

**Action Item**

Items are expected to be routine and non-controversial. They will be acted upon at one time without discussion. Any commission member or interested person may request removal of an item from the Consent Agenda for discussion later on the agenda. Consider the approval of the following items:

- a. Minutes from August 28, 2023 Commission Meeting
- b. First 5 Shasta 2022-2023 Audit
- c. First 5 Shasta 2022-2023 Annual Report
- d. First 5 Shasta Financial Report FY 2023-24 (July-September) Budget to Actual
- e. Policy Updates

**Motion to approve the consent agenda:**



**Motion/Seconded:** Garman/Vogt  
**Ayes:** Ayer, Barry, Cole, Cooper, Garman, Rodriguez, Vogt  
**Abstention:** O’Rorke  
**Nays:** None  
**Motion:** Approved

## 6. Shasta Family YMCA Outdoor Play Equipment Request

Action Item

Presentation by Julie Schroeder, Shasta Family YMCA.

**Motion to approve \$25,000 to the outdoor play equipment:**

**Motion/Seconded:** Ayer/Garman

**Ayes:** Ayer, Barry, Cole, Cooper, Garman, O’Rorke, Rodriguez, Vogt

**Nays:** None

**Motion:** Approved

(See paper notes)

## 7. Reports

A report on topics and important information related to the committee or position.

### a. Admin Ad Hoc

Vogt explained that the auditor went into more detail at the Admin Ad Hoc and Vogt expressed her support and appreciation for staff doing such a great job.

### b. Evaluation & Advisory Committee

PVCA was reviewed. The HMG database transition to Apricot was discussed at the evaluation committee meeting and is going well. Dickens had discussed her trip to the North State Together convening in SF. Some good info was shared regarding economic mobility from cradle to career.

### c. Executive Director

Dickens talked about marking calendars for the F5S Holiday Open house on December 13<sup>th</sup> from 10a-12pm. Also mark the calendars for March 19 at the Shasta College Community Learning Center. The fence work has been pushed back to the first week of November. Shasta Reads formerly Read for the Record will be happening this Thursday, October 26<sup>th</sup> and there are more slots available to be a celebrity reader. Dickens confirmed with Rodriguez to renew his commission seat for the next term.

### d. Commission

Garman mentioned that November 4-6 the lights at the Sundial Bridge will be blue to support those with diabetes, it’s an important issue and Garman feels that the community needs proper support and education. Barry discussed the fentanyl overdose of an 8-year-old at one of the local schools. The immediate reaction at the office of education was to train the bus drivers as well as developing messaging to get helpful information out to parents and families around substance exposure. Rodriguez noted something about training (see recording). Cole updated that Chief Schueller has retired, and Brian Barner is the new Chief of Police at Redding Police Department.

The meeting was adjourned at 4:10 p.m.