

STAFF REPORT

BOARD MEETING DATE: December 5, 2023

CATEGORY: Consent Calendar {{item.number}}

SUBJECT: As introduced on November 7, 2023, enact “*An Ordinance of the Board of Supervisors of the County of Shasta Renaming the “Citizens Election Advisory Committee” as, and Establishing, the “Shasta County Elections Commission,” and Repealing Resolution No. 2023-099.*”

DEPARTMENT: Clerk of the Board

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Stefany Blankenship, Chief Deputy Clerk of the Board (530) 225-5550

STAFF REPORT APPROVED BY: Stewart Buettell, Deputy County Executive Officer

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

As introduced on November 7, 2023, enact “*An Ordinance of the Board of Supervisors of the County of Shasta Renaming the “Citizens Election Advisory Committee” as, and Establishing, the “Shasta County Elections Commission,” and Repealing Resolution No. 2023-099.*”

DISCUSSION

At the regularly scheduled Board of Supervisors meeting of September 12, 2023, the Board approved the formation of a Citizens Election Advisory Committee (Committee). This Ordinance renames the “Shasta County Elections Commission” created pursuant to Board Resolution 2023-099, as the “Shasta County Elections Commission” and to provide the Commission with authority, to the maximum extent allowed and permissible by applicable law, to advise and make recommendations to the Shasta County Board of Supervisors on elections in Shasta County. As indicated, the scope of the functions of the Commission are subject to the Elections Code and applicable law and as such, Commission members have no authority to override, usurp, or circumvent any state statute, federal law, or to interfere with the independent statutory authority of the Elections Official or Registrar of Voters. Appointment of the Commissioners as inspectors, clerks, and judges of election is also subject to the Elections Code provisions that also require the Elections Official to establish precinct boards, among other requirements. The Ordinance also provides that the Board desires to foster and maintain the utmost public trust in local elections, strive for fair and transparent elections, increase voter confidence, improve the elections processes using observations, inspections, evaluations, instituting changes, enhancing the voter experience, identifying improvements and reforms, reduce voter fraud, and for other lawful purposes. If adopted, the ordinance will supersede and repeal Resolution No. 2023-099.

The proposed ordinance was introduced at the Board of Supervisors meeting of November 7, 2023.

The Clerk of the Board has published notice of the Board's consideration of the ordinance, as required by law.

ALTERNATIVES

The Board could decline adoption of the proposed ordinance. If the Board declines adoption of the ordinance, the Citizens Election Advisory Committee would remain as created, pursuant to Resolution 2023-099.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the ordinance as to form. The Recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

Costs associated with ordinances have been included in the Clerk of the Board's Fiscal Year 2023-24 Adopted Budget.

ATTACHMENTS:

1: Proposed Ordinance