

## STAFF REPORT

**BOARD MEETING DATE:** January 9, 2024

**CATEGORY:** Regular Calendar 4

**SUBJECT:** Take the following actions regarding the Assessment Appeals Board: (1) Consider applications from John Wildey and Diane L. Abair; and (2) appoint an applicant to serve the remainder of a three-year term to September 1, 2025.

**DEPARTMENT:** Clerk of the Board

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Stefany Blankenship, Chief Deputy Clerk of the Board (530) 225-5550

**STAFF REPORT APPROVED BY:** Stewart Buettell, Deputy County Executive Officer

<b><u>Vote Required?</u></b>	<b><u>General Fund Impact?</u></b>
Simple Majority Vote	No Additional General Fund Impact

### **RECOMMENDATION**

Take the following actions regarding the Assessment Appeals Board: (1) Consider applications from John Wildey and Diane L. Abair; and (2) appoint an applicant to serve the remainder of a three-year term to September 1, 2025.

### **DISCUSSION**

The Assessment Appeals Board was established by Shasta County Code section 2.52.010, Assessment Appeals Board (AAB). The AAB consists of three members appointed directly by the Board of Supervisors. In order to serve in this capacity, members must have a minimum of five years' professional experience in the state of California as either a certified public accountant or public accountant, a licensed real estate broker, an attorney, or a property appraiser accredited by a nationally recognized professional organization, or possess competent knowledge and experience in property appraisal and taxation. Terms of office shall be for three years to the first Monday in September.

One member of the AAB resigned in November 2023, leaving a vacant position. Both John Wildey and Diane L. Abair currently serve on the AAB as alternate members and each has expressed an interest in being appointed as a member. Both applicants are qualified for the position. The applicant selected by the Board of Supervisors will serve a three-year term to September 1, 2025.

### **ALTERNATIVES**

The Board may decline to make the appointment, may direct staff to post a new Notice of Vacancy, or may defer consideration to a future date.

### **OTHER AGENCY INVOLVEMENT**

The Recommendation has been reviewed by the County Administrative Office.

### **FISCAL IMPACT**

Costs associated with assisting committees and commissions with appointments, as well as the AAB members' per diem, are included in the Clerk of the Board's Fiscal Year 2023-24 Adopted Budget.

### **ATTACHMENTS:**

- 1: Wildey Letter of Interest
- 2: Abair Application