

STAFF REPORT

BOARD MEETING DATE:	March 11, 2025
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CATEGORY: Consent Calendar 17

SUBJECT: Take the following action: (1) Waive competitive procurement requirements in Administrative Policy 6-101, *Shasta County Contracts Manual*, and Shasta County Code Section 3.04.020; (2) approve a crime scene investigations software license agreement with Lecia Geosystems, Inc.; (3) designate authority to the Shasta County Sheriff's Office to purchase hardware and software for crime scene investigations from Precision Survey Supply, LLC in an amount not to exceed \$116,771.97; (4) approve a budget amendment which increases appropriations and revenue by \$116,772 in the Sheriff Budget (BU 235) offset by use of Statham-Robbins Criminal Construction Administration funds; and (5) approve a budget amendment which increases appropriations by \$116,772 in the Statham-Robbins Criminal Construction Administration Budget (BU 00810) offset by use of restricted fund balance.

DEPARTMENT: Sheriff

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Chris Edwards, Captain, (530) 245-6000

STAFF REPORT APPROVED BY: Michael L. Johnson, Sheriff-Coroner

<u>Vote Required?</u>	<u>General Fund Impact?</u>
4/5 Vote	No Additional General Fund Impact

RECOMMENDATION

Take the following action: (1) Waive competitive procurement requirements in Administrative Policy 6-10, Section 2.7, *Shasta County Contracts Manual*, and Shasta County Code Section 3.04.020 on the basis of sole-source procurement; (2) approve a crime scene investigations software license agreement with Lecia Geosystems, Inc.; (3) designate authority to the Shasta County Sheriff's Office to purchase hardware and software for crime scene investigations from Precision Survey Supply, LLC in an amount not to exceed \$116,771.97; (4) approve a budget amendment which increases appropriations and revenue by \$116,772 in the Sheriff Budget (BU 235) offset by the use of Statham-Robbins Criminal Construction Administration funds; and (5) approve a budget amendment which increases appropriations by \$116,772 in the Statham-Robbins Criminal Construction Administration Budget (BU 00810) offset by use of restricted fund balance.

DISCUSSION

The Sheriff's Department is in need of a 3D Scanner to enhance surveying capabilities, improve project efficiency, and ensure precise data collection before seizing item(s) as evidence from crime scenes. The 3D Scanner will facilitate advanced mapping and modeling, which is crucial for crime scene reconstruction. We have received positive feedback regarding the specifications and the anticipated benefits of the 3D Scanner, which has become an industry standard in policing. Currently, our methods of crime scene analysis, measurements, and evidence documentation are performed by personnel assigned to the Identification Lab. Pivoting to a 3D Scanner will significantly enhance the efficiency and accuracy while processing crime scenes, which is necessary when presenting evidence in Court.

ALTERNATIVES

The Board could choose not to approve the recommendation or request additional information. Should the Board choose not to approve the recommendation, crime scenes will continue to be processed using measuring tapes and photographs.

OTHER AGENCY INVOLVEMENT

The budget amendment has been reviewed by the Auditor-Controller. County Counsel has approved the recommendation as to form. Shasta County Purchasing, Risk Management, the Chief Information Officer and the County Administrative Office have reviewed and approved the recommendation.

FISCAL IMPACT

There is no additional general fund impact with the approval of the recommendation. The budget amendment transfers funds from Statham Robbins fund balance to cover the cost of the 3D Scanner.

ATTACHMENTS:

- 1: Software agreement
- 2: Quote
- 3: Budget Amendment Memo - Sheriff
- 4: Budget Amendment Memo - Statham Robbins