

STAFF REPORT

BOARD MEETING DATE: May 13, 2025

CATEGORY: Consent Calendar 13

SUBJECT: Approve contracts with: (1) Mikala Corp dba A-1 Tree Service; (2) Tree Service Kings, Inc.; and (3) West Coast Tree Service, Inc., for tree and vegetation management services at County facilities.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: John Heath, Assistant Public Works Director, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Works Director

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

Approve three-year aggregate contracts, each in an amount not to exceed \$220,000, with no single project to exceed \$75,000, with: (1) Mikala Corp dba A-1 Tree Service; (2) Tree Service Kings, Inc.; and (3) West Coast Tree Service, Inc., for tree and vegetation management services at County facilities.

DISCUSSION

On January 28, 2025, the Support Services Department-Purchasing Unit (County Purchasing) released RFQ 25-23 for tree and vegetation management services. Proposals were received from Anvil Builders, Arbor Pros, LLC, Bay Area Tree Specialists, Crosscut Tree Services, Inc., Julian Tree Care, Inc., J.W. Bamford, Inc., Mikala Corp dba A-1 Tree Service, Storm Fall Tree, LLC, The Tree Boss, Tree Service Kings, Inc., West Coast Arborists, Inc., West Coast Tree Service, Inc., and Wright Tree Service of the West, Inc. The proposals from Mikala Corp dba A-1 Tree Service, Tree Service Kings, Inc., and West Coast Tree Service, Inc., ranked highest in the evaluation criteria. It is recommended that contracts be approved with all three contractors. A Notice of Intent to Award was issued on March 10, 2025. No protests were received.

These are “on call” aggregate contracts. Such contracts provide an efficient and timely process for obtaining services. They eliminate the need to procure and execute individual contracts for smaller recurring repairs and services.

ALTERNATIVES

The Board may decline to approve the contracts. County staff can provide some tree and vegetation management services, but specialized tree and vegetation management services, beyond the capabilities of County staff, are frequently required at County facilities. Aggregate contracts provide for an efficient and expedited means of providing smaller, routine recurring services.

OTHER AGENCY INVOLVEMENT

County Purchasing managed the Request for Quotes process. Risk Management has approved the contracts. County Counsel has approved the contracts as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

Sufficient appropriations have been included in the Fiscal Year 2024-25 budgets of the benefiting departments to cover the cost of work performed under the contract and will be requested in future budgets.

ATTACHMENTS:

- 1: A-1 Tree Service Contract
- 2: Tree Service Kings Contract
- 3: West Coast Tree Service Contract