

## STAFF REPORT

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| <b>BOARD MEETING DATE:</b> | December 5, 2023 |
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**CATEGORY:** Consent Calendar {{item.number}}

**SUBJECT:** Approve a retroactive renewal agreement with Northern California Youth and Family Programs for an Independent Living Program and designate authority to terminate the agreement.

**DEPARTMENT:** Health and Human Services Agency-Behavioral Health and Social Services

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Miguel Rodriguez, Director of Mental Health, (530) 225-5705

**STAFF REPORT APPROVED BY:** Miguel Rodriguez, Director of Mental Health

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| <b><u>Vote Required?</u></b> | <b><u>General Fund Impact?</u></b> |
| Simple Majority Vote         | No General Fund Impact             |

### **RECOMMENDATION**

Take the following actions: (1) Approve a retroactive renewal agreement with Northern California Youth and Family Programs, in an amount not to exceed \$618,015, for an Independent Living Program for period July 1, 2023, through June 30, 2026; and (2) and designate authority to the County Executive Officer or their designee to terminate this agreement, provided County Counsel concurs, and all other conditions are met.

### **DISCUSSION**

This agreement will allow Northern California Youth and Family Programs (Youth & Family) to continue to provide Independent Living Program (ILP) services to Shasta County foster youth ages 14 up to age 21, and former foster youth. ILP services are federally mandated services, for eligible foster youth including youth placed through both Juvenile Probation and Child Welfare. ILP services enable youth to become self-sufficient after leaving foster care. Through this agreement, Youth & Family will provide workshops, seminars, and activities aimed at preparing current and former foster youth to become independent. Youth & Family staff will provide independent living skills assessments, training to youth on commercially sexually exploited children program, basic life skills support, and job preparation.

A written Transitional Independent Living Plan for each youth is a required component of the ILP and is individualized for each youth based on their needs. Youth Stipends for emancipated youth are available through the program, and are provided for items such as finding, securing, and setting up housing, work related costs, such as tools for a trade or vocational training, employment searches, and transportation. Youth & Family staff will provide computer internet access, assistance and incentives to youth identified to participate in the federally mandated National Youth in Transition Database (NYTD) surveys. Monitoring of client outcomes will be done annually using the Ansell-Casey Life Skills Assessment-IV measurement tool.

Youth and Family was initially chosen through a Request for Proposal process in Fiscal Year (FY) 2005-06 and has been effectively providing this service on behalf of Shasta County's foster care system since then. A Request for Proposal was released for Fiscal Year (FY) 2008-09, for FY 2011-12, FY 2014-15, and again in FY 2019-20 and each time Youth and Family was selected as the successful responder. In fiscal year 2021-2022 there were 171[RD1] [CD2] youth who participated in ILP activities through Youth & Family.

This agreement would also authorize the HHSA Director or designated Branch Director to approve amendments to the agreement to approve increases to the budget or budget line shifts not to exceed 10% and that do not cause an increase to the maximum amount payable under this agreement, provided the amendment is in substantially the same format as the County's standard format amendment contained in the Shasta County Contracts Manual, *Administrative Policy 6-101*.

The U.S. Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Title 2 CFR Part 200 (Uniform Guidance) requires awarding entities to determine whether an arrangement resulting from a particular award that the awarding entity makes to another organization creates a Subrecipient or vendor relationship between the awarding entity and that organization. Youth & Family has been identified as a Subrecipient which has resulted in a modified agreement format.

#### **ALTERNATIVES**

The Board may choose not to approve this agreement, defer consideration to a future date, provide alternate direction to staff, or approve one or only part of the recommended actions. If deferred or denied, Health and Human Services Agency, Behavioral Health and Social Services will be required to assume responsibility for providing the mandated Independent Living Program, NYTD surveys and client monitoring using the Ansell-Casey Life Skills Assessment-IV measurement tool.

#### **OTHER AGENCY INVOLVEMENT**

County Counsel has approved the agreement as to form. Risk Management has approved the agreement. The County Administrative Office approves the recommendation.

#### **FISCAL IMPACT**

This agreement is funded through the Independent Living Program allocation and 2011 Realignment. These appropriations and expenditures are included in the HHSA / Social Services (BU 501) 23-24 fiscal year budget. Sufficient budget authority will be included in future fiscal year budget requests.

#### **ATTACHMENTS:**

1: Agreement - NCYF ILP Renewal