

STAFF REPORT

<b>BOARD MEETING DATE:</b>	December 5, 2023
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**CATEGORY:** Consent Calendar {{item.number}}

**SUBJECT:** Take the following actions regarding the “Demolition of Shasta County Building at 36913 Main Street, Burney,” Contract No. 610560 (Contract): (1) Award to the lowest responsive and responsible bidder, Unlimited Environmental, Inc., on a lump sum basis, the Contract in the amount of \$51,000; and (2) designate authority to sign a Notice of Completion and record it within 15 days of actual completion of the work.

**DEPARTMENT:** Public Works

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Troy Bartolomei, Interim Director of Public Works, (530) 225-5661

**STAFF REPORT APPROVED BY:** Troy Bartolomei, Interim Director of Public Works

<u><b>Vote Required?</b></u> Simple Majority Vote	<u><b>General Fund Impact?</b></u> No Additional General Fund Impact
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**RECOMMENDATION**

Take the following actions regarding the “Demolition of Shasta County Building at 36913 Main Street, Burney,” Contract No. 610560 (Contract): (1) Award to the lowest responsive and responsible bidder, Unlimited Environmental, Inc., on a lump sum basis, the Contract in the amount of \$51,000; and (2) approve and authorize the Public Works Director, or their designee, to sign a Notice of Completion and record it within 15 days of actual completion of the work.

**DISCUSSION**

The Health and Human Services Agency (HHS) operates a regional office at 36911 Main Street in Burney. For many years the building was leased. The County had the opportunity to purchase the parcel in 2020. It was a package deal that included the adjacent parcel at 36913 Main Street. At the time of the appraisal the building was vacant. The appraiser estimated it was approximately 55 years old with significant deferred maintenance. The building has no remaining economic life. It should be demolished. The building contains asbestos and other hazardous materials that will be abated before demolition.

On September 26, 2023, the Board approved plans and specifications to demolish the building. On October 26, 2023, seven bids were received and opened. Staff recommends that the Board award the contract to the lowest responsive and responsible bidder, Unlimited Environmental, Inc., in the amount of \$51,000. Their bid is 27% below the Engineer’s Estimate.

**ALTERNATIVES**

The Board may decline to award the project at this time. The existing building is of no value, has recently experienced some vandalism, and is recommended for demolition. The Board may decline to authorize the filing of a Notice of Completion. The lien period would extend for 90 days instead of 30 days. Final payment to the contractor would be delayed by 60 days.

**OTHER AGENCY INVOLVEMENT**

HHS has been involved throughout the process. County Counsel has approved the contract documents as to form. Risk Management has approved the contract documents. The recommendation has been reviewed by the County Administrative Office.

**FISCAL IMPACT**

The estimated cost for design, abatement, demolition, inspection, and contingencies is \$106,000. Sufficient appropriations for the project are included in the Adopted Fiscal Year 2023-24 Roads Budget. Project costs will be reimbursed by HHS.

**ATTACHMENTS:**

1: Bid Summary Detail