

STAFF REPORT

BOARD MEETING DATE: May 13, 2025

CATEGORY: Consent Calendar 16

SUBJECT: Adopt a resolution which: (1) Designates authority to the Public Works Director, or their designee, to: (a) File applications for Federal Aviation Administration (“FAA”) and California Department of Transportation (Caltrans) grants; (b) accept allocations of FAA and Caltrans grant funds; (c) execute FAA and Caltrans grant agreements; and (d) sign any documents required to apply for and accept these subject funds on behalf of County; and (2) repeals Resolution No. 2008-101.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Don Renz, Principal Engineer, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Works Director

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No General Fund Impact

RECOMMENDATION

Adopt a resolution which: (1) Designates authority to the Public Works Director, or their designee, to: (a) File applications for Federal Aviation Administration (“FAA”) and California Department of Transportation (Caltrans) grants; (b) accept allocations of FAA and Caltrans grant funds; (c) execute FAA and Caltrans grant agreements provided they have been reviewed and approved as to form by Risk Management and County Counsel and otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*; and (d) sign any documents required to apply for and accept these subject funds on behalf of County; and (2) repeals Resolution No. 2008-101.

DISCUSSION

The Federal Aviation Administration (FAA) manages the Airport Improvement Program (AIP) which provides airport development grants. The California Department of Transportation (Caltrans) provides AIP Matching grants. In 2008, the Board adopted Resolution No. 2008-101, which authorizes the Public Works Director to execute grant applications and agreements and related documents to apply for and accept FAA grant funding. The proposed resolution will delegate the same authority to the Public Works Director, or their designee, for FAA grants as Resolution No. 2008-101 and add authority for Caltrans matching grants for the Fall River Mills Airport (Airport). Authorizing the Public Works Director to apply for and execute grants and associated documents will allow for obtaining funds in a timely manner for future projects.

ALTERNATIVES

The Board may decline to approve the resolution authorizing the Public Works Director to apply for and execute grants and associated documents. The time necessary to obtain Board approval for such items may prohibit the County from obtaining future funds. The Board could decline to apply for the matching funds altogether. Neither alternative is recommended. The Airport relies on these funding opportunities for maintenance and improvements.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the resolution as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

There is no General Fund impact with the recommended action. Sufficient appropriations to administer the amendment are included

in the Fiscal Year 2024-25 Fall River Mills Airport Budget.

ATTACHMENTS:

- 1: Proposed Resolution
- 2: Resolution No. 2008-101