



INTEROFFICE MEMORANDUM

SHASTA COUNTY PROBATION DEPARTMENT

Tracie Neal
Chief Probation Officer

November 22, 2023

To: Nolda Short, Administrator- Auditor Controller
From: Tracie Neal, Chief Probation Officer *Tracie Neal*
Subject: Budget Amendment

Probation is requesting a budget amendment for Fiscal Year 2023/24.

The budget amendment will increase appropriates and revenue by \$150,000 in the Probation-Juvenile Rehabilitation Facility budget (BU 262) as described on the below worksheet, subject to approval by the County Board of Supervisors at the December 19, 2023 meeting. This budget amendment adds allocations related to the initial funding for the PATH Justice-Involved Grant.

County of Shasta Budget Amendment Worksheet					
			Probation- Juvenile Rehabilitation Facility		
			DEPARTMENT NAME		
APPROPRIATIONS					
INCREASE <DECREASE>					
COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
26200	011000	Regular Salaries	2,467,592	2,517,592	50,000
26200	034500	Office Expense	9,850	14,850	5,000
26200	034800	Prof & Special Services	400,885	485,885	85,000
26200	035500	Minor Equipment	5,000	15,000	10,000
				TOTAL	150,000
REVENUE					
INCREASE <DECREASE>					
COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
26200	542XXX	FED PATH JI Grant		150,000	150,000
				TOTAL	150,000

