

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, November 7, 2023

REGULAR MEETING

9:00 a.m.: Chair Jones called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Crye
District No. 2 - Supervisor Garman
District No. 3 - Supervisor Rickert
District No. 4 - Supervisor Jones
District No. 5 - Supervisor Kelstrom

County Executive Officer/Clerk of the Board - David J. Rickert
Interim County Counsel - Gretchen Stuhr
Chief Deputy Clerk of the Board - Stefany Blankenship

INVOCATION

Invocation was given by Pastor Dayton Phillips, Hope Baptist Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Crye.

REGULAR CALENDAR

BOARD MATTERS

NOVEMBER 2023 EMPLOYEE OF THE MONTH
STACI ADAMS, STAFF SERVICES MANAGER
DEPARTMENT OF CHILD SUPPORT SERVICES
RESOLUTION NO. 2023-128

There was no public comment.

By motion made, seconded (Kelstrom/Rickert), and unanimously carried, the Board of Supervisors adopted Resolution No. 2023-128 which recognizes Shasta County Department of Child Support Services Staff Services Manager Staci Adams as Shasta County's Employee of the Month for November 2023.

(See Resolution Book No. 72)

**PROCLAMATION: CALIFORNIA CLERK OF THE BOARD OF SUPERVISORS WEEK
NOVEMBER 27 - DECEMBER 1, 2023**

Supervisor Rickert read the proclamation declaring November 27 - December 1, 2023, as "California Clerk of the Board of Supervisors Week" in Shasta County.

There was no public comment.

By motion made, seconded (Rickert/Kelstrom), and unanimously carried, the Board of Supervisors adopted a proclamation which designates November 27 – December 1, 2023, as "California Clerk of the Board of Supervisors Week" in Shasta County. Chief Deputy Clerk of the Board Stefany Blankenship was present to accept the proclamation.

PUBLIC COMMENT PERIOD - OPEN TIME

Wesley Tucker, Veterans Services Officer; Steve Woodrum; Alex Bielecki; Margaret Hansen; Monique Welin; Joshua Brown; Gary Oxley; Susan Weiss; Dolores Lucero; Judy Salter; Eric Silberstein; Nick Gardner; Steve Amaral; Pam Hughes; Sheree Amaral; Della Martin; Jon Ruiz; Judith Menoher; Charlie Menoher; Jenny; and Laura Hobbs spoke during public comment - open time.

By motion made, seconded (Garman/Rickert), and carried 3-2 by roll call vote with Supervisors Jones and Kelstrom voting no, the Board of Supervisors directed staff to place on a future agenda an item for discussion and possible action regarding a code of conduct for the Board of Supervisors.

Chair Jones announced that public comment would be continued following the presentation from the California Air Resource Board and Closed Session.

**PRESENTATION: ADVANCED CLEAN FLEET REGULATIONS
CALIFORNIA AIR RESOURCES BOARD**

Craig Duehring, Manager of the In-Use Control Measures Section of the California Air Resources Board, gave a presentation on Advanced Clean Fleet regulations.

Joshua Brown; Leslie Sawyer; Steven; Laura Hobbs; Margaret Hansen; Kim Moore; Steve Kohn; Jenny; Bev Gray; Terry Rapoza; Lori Bridgeford; Lori Heston; Troy Bartolomei,

Interim Director of Public Works; Tim Saunders; Richard Gallardo; Bob Holsinger; and Jeff spoke during public comment.

PUBLIC COMMENT PERIOD - OPEN TIME, CONTINUED

Sandi Thompson, Max Walters, David Hallagan, Steve Kohn, K.C., Bev Gray, Kim Moore, Leslie Sawyer, Steven, Nathan Blaze, Lori Bridgeford, Kily Tracel, Jim Burnett, Richard Gallardo, and Terry Rapoza spoke during public comment - open time.

CLOSED SESSION ANNOUNCEMENT

Chair Jones announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

Confer with its Real Property Negotiator County Executive Officer David J. Rickert and State Compensation Insurance Fund regarding 2175 Shasta View Drive, Redding, CA 96003 (APNs 109-280-058, 109-300-041, 109-300-047), pursuant to Government Code section 54964.8; and

Confer with legal counsel to discuss existing litigation entitled *Holly Leaf v. Shasta County Health and Human Services Agency, et al.*, pursuant to Government Code section 54956.9, subdivision (d), paragraph (1); and

Confer with legal counsel to discuss one case of anticipated litigation, pursuant to Government Code section 54956.9, subdivision (d), paragraph (4).

12:24 p.m.: The Board of Supervisors recessed to Closed Session.

2:03 p.m.: The Board of Supervisors returned from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board David J. Rickert, and Interim County Counsel Gretchen Stuhr present.

REPORT OF CLOSED SESSION ACTIONS

Interim County Counsel Gretchen Stuhr reported that the Board of Supervisors met in Closed Session to discuss real property negotiations, existing litigation, and labor negotiations; however, no reportable action was taken.

ITEMS PULLED FROM CONSENT CALENDAR

Chair Jones noted that the items regarding the ordinance establishing employment benefits for members of the Board of Supervisors had been pulled for discussion.

CONSENT CALENDAR

Dolores Lucero spoke during public comment.

By motion made, seconded (Kelstrom/Rickert), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Ratified the signature to the real property lease agreement with Ravizza Redding Mall, LLC, for 7,345 square feet of office space and common use of driveways, sidewalks, and common use public parking spaces at 1620, 1624, and 1628 Market Street, Redding. (Administrative Office)

Approved the County claims list in the amount of \$5,270.00, as submitted. (Auditor-Controller)

Approved the minutes of the meeting held on October 24, 2023, as submitted. (Clerk of the Board)

Appointed Ted Bambino and Frank Schabarum in lieu of election to the Bella Vista Water District to serve four-year terms to December 3, 2027. (Clerk of the Board)

Adopted Resolution No. 2023-129 which: Approves and authorizes the Health and Human Services Agency Director, or their designee, to apply for a CalRecycle grant in an amount not to exceed \$277,107, which includes a combined allocation award of \$75,000 for the City of Anderson, \$75,000 for the City of Shasta Lake, and \$127,107 for the County of Shasta, for a period of five years from the date of the adoption of this resolution, and which partially funds the Personnel and Operating Expenses necessary to implement the unfunded mandate Short-lived Climate Pollutants: Organic Waste Reductions, known as the Senate Bill (SB) 1383; and delegates signing authority for the grant agreement and any subsequent amendments and documents required as a part of this grant, including retroactive, as long as they otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*, effective for five years beginning the day the resolution is adopted. (Health and Human Services Agency-Economic Mobility)

(See Resolution Book No. 72)

Approved an amendment to the agreement with True Telecom and Surveillance increasing maximum compensation by \$100,000, for a new maximum compensation of \$250,000, to provide low voltage AMC (adds, moves, changes) and video surveillance system services throughout

Shasta County's facilities and retaining the term July 1, 2021, through June 30, 2024. (Information Technology)

Approved an evergreen agreement with Starlink, a division of Space Exploration Technologies Corporation, with no maximum compensation and authorized the Chief Information Officer, or designee, to sign order forms for services and equipment, as needed and requested by County departments. (Information Technology)

Approved and authorized the Public Works Director to sign a Notice of Completion for the "Heating System Replacement – Shasta County Redding Corp Yard Project," Contract No. 610594, and record it within 15 days of actual completion. (Public Works)

Approved and authorized the Public Works Director to sign a Notice of Completion for the "Shasta County Administration Center – Server Room Upgrades Project," Contract No. 610597, and record it within 15 days of actual completion. (Public Works)

Took the following actions regarding the "Shasta County Jail Elevator Modernization Project," Contract No. 610598: Awarded to the lowest responsive and responsible bidder, Elevator Technology, Inc., on a lump sum basis, the Contract in the amount of \$824,000; approved budget amendments increasing appropriations and revenue by \$300,000 in the: Land Buildings and Improvements (LB&I) Budget (BU 166); and Jail Budget (BU 260); approved a budget amendment increasing appropriations by \$300,000 in the Accumulated Capital Outlay Budget (BU 161) offset by use of restricted fund balance; and approved and authorized the Public Works Director, or their designee, to sign a Notice of Completion and record it within 15 days of actual completion of the work. (Public Works)

On behalf of CSA No. 6-Jones Valley Water, approved and authorized the Public Works Director to sign a Memorandum of Understanding with Rural Community Assistance Corporation for implementation of a state-grant program providing to purchase an emergency backup generator. (Public Works)

Approved an amendment, effective November 17, 2023, to the agreement with Granicus LLC for ongoing address identification and compliance monitoring for short-term rentals which increases the maximum compensation by \$35,736.40, changes the scope of services to be provided, and extends the term of the agreement to November 16, 2026. (Resource Management)

Took the following actions: Approved budget amendments which: increase appropriations and revenue by \$19,969 and add two capital assets in the Sheriff-Coroner Budget (BU 287); and increase Transfers Out by \$19,969, offset by a reduction in Services and Supplies in the Risk Management Budget (BU 950); waived competitive procurement as outlined in the Shasta County Contracts Manual, Administrative Policy 6-101; approved and authorized Shasta County Purchasing to purchase: one Stryker Power Gurney in an amount not to exceed \$16,000; and a Powerlift System in an amount not to exceed \$25,000; approved and authorized the County Executive Officer or designee to sign the maintenance service agreement and amendments, including retroactive, and that otherwise complies with Administrative Policy 6-101, *Shasta*

County Contracts Manual; and approved and authorized a prepayment in amount not to exceed \$16,000 for a six-year ProCare maintenance and service solution. (Sheriff)

Approved and authorized the Tax Collector to sell up to 72 tax-defaulted properties during a public online tax auction on February 23, 2024, to the highest bidder. (Treasurer-Tax Collector-Public Administrator)

ACTION ON ITEMS PULLED FROM CONSENT CALENDAR

AMENDING PERSONNEL RULES CHAPTER 39 TO UPDATE EMPLOYMENT BENEFITS FOR SUPERVISORS **ORDINANCE NO. 769**

Monica Fugitt, Director of Support Services, presented the staff report and recommended approval.

In response to questions by Supervisor Rickert, Ms. Fugitt stated that the proposed ordinance only amended health benefits, with no changes to salaries or additional vehicle allowances. She explained that the proposed changes to the health benefits for the Board of Supervisors followed those of the unrepresented employee groups, as had been approved at the prior meeting. Ms. Fugitt discussed the potential long-term impact on the County's unfunded liabilities. She also described the differences between the health benefits for different employee groups and the reasons for them.

There was no public comment.

By motion made, seconded (Crye/Kelstrom), and carried 4-1 with Supervisor Rickert voting no, the Board of Supervisors, as introduced on October 31, 2023, enacted Ordinance No. 769, "*An Ordinance of the Board of Supervisors of the County of Shasta Establishing Employment Benefits for Members of the Board of Supervisors.*" (Support Services)
(See General Ordinance Book)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE

County Executive Officer (CEO) David J. Rickert presented an update on County issues and specific legislation of importance to Shasta County, including Board appointments on upcoming agendas.

SUPERVISORS' REPORTS

Supervisor Rickert recently attended meetings of the Northern California Water Association Governing Board, Mental Health, Alcohol and Drug Advisory Board, and the Sierra-Sacramento Valley Emergency Medical System Board (SSVEMS) and reported on issues of countywide interest.

Supervisor Garman recently attended a SSVEMS meeting and reported on issues of countywide interest.

Supervisor Kelstrom reported on issues of countywide interest.

Supervisor Crye reported on issues of countywide interest.

Supervisor Jones reported on issues of countywide interest.

There was no public comment.

BOARD OF SUPERVISORS

ORDINANCE RENAMING CITIZENS ELECTION ADVISORY BOARD AND ESTABLISHING IT AS SHASTA COUNTY ELECTIONS COMMISSION

Chair Jones discussed the proposed ordinance and the changes proposed for the Citizens Election Advisory Committee.

Dawn Duckett, Margaret Hansen, Eric Silberstein, Laura Hobbs, Kim Moore, Jenny, Steve Kohn, and Lori Bridgeford spoke during public comment.

In response to questions by Supervisor Rickert, Ms. Stuhr discussed the definitions of "elections clerk" and "elections judge," as defined in State Code.

By motion made, seconded (Crye/Jones), and carried 3-2 with Supervisors Garman and Rickert voting no, the Board of Supervisors introduced and waived the reading of "*An Ordinance of the Board of Supervisors of the County of Shasta Renaming the "Citizens Election Advisory Committee" as, and Establishing, the "Shasta County Elections Commission," and Repealing Resolution No. 2023-099.*"

CLERK OF THE BOARD BUDGET AMENDMENT

Erin Bertain, Deputy CEO, presented the staff report and recommended approval. Ms. Bertain discussed the estimated costs, including staff time, the use of outside counsel, and printing costs needed for the recently formed Citizens Election Advisory Committee.

Dawn Duckett, Laura Hobbs, Jenny, and Eric Silberstein spoke during public comment.

In response to public comment, CEO Rickert clarified that the requested funds, including those for outside counsel, were estimated, as-needed costs.

In response to questions by Supervisor Jones, Ms. Bertain stated that the outside counsel funds would allow the Citizens Election Advisory Committee (“Committee”) to receive expert legal advice as necessary, as well as alleviate the demand on County Counsel, as the Committee met more frequently than other committees.

In response to questions by Supervisor Crye, Ms. Bertain clarified that the seven positions added to the Elections and Support Services departments earlier in the year, in anticipation of increased staff need due to hand-tallying elections, would be deleted as they were no longer needed. Ms. Bertain stated that the proposed budget amendment also included funds to cover staff time for preparing the Committee agendas and agenda items, among other necessary duties.

In response to questions by Supervisor Jones, Ms. Bertain stated that the proposed budget amendment was for Fiscal Year (FY) 2023-24, so the actual costs would be reviewed while preparing the FY 2024-25 budget.

A motion was made and seconded (Crye/Jones) to approve the budget amendment as submitted.

In response to questions by Supervisors Rickert and Jones, Ms. Bertain clarified that the outside counsel costs would be an as-needed expenditure for specialized knowledge, based on an estimate of eight hours per Committee meeting for the remainder of FY 2023-24, as well as the cost of hiring an extra-help staff member for the Clerk of the Board. Ms. Stuhr explained that any agreement for outside counsel would be brought to the Board for approval via a 4/5 vote. She discussed the staffing levels and workload of County Counsel.

A substitute motion was made by Supervisor Garman to approve the budget amendment with an amended total of \$10,000 and to have staff bring back another budget amendment at a later date with more specific costs.

In response to questions by Supervisor Crye, Ms. Stuhr stated that the attorneys in County Counsel had a wide breadth of knowledge of State and Federal laws, but none were specialists in Elections laws, which required decades of knowledge. She explained that, based on items brought up at earlier Committee meetings, a legal expert would be needed for the Committee.

In response to questions by Supervisor Kelstrom, Ms. Bertain explained that the estimated costs were based not only on meeting length, but on the time necessary to research, prepare, and review agendas and agenda items, as well as other related staff duties.

The substitute motion failed for lack of a second.

By motion made, seconded (Rickert/Jones), and unanimously carried by roll call vote, the Board of Supervisors approved a budget amendment, as amended, increasing appropriations by \$20,000 in the Clerk of the Board budget (BU 103) offset by a commensurate decrease to the Reserves for Contingencies budget (BU 900).

CLERK OF THE BOARD

ESTABLISHING SHASTA COUNTY AS A CHARTER COUNTY
ORDINANCE NO. SCC 2023-06

Stewart Buettell, Deputy CEO, presented the staff report and recommended approval.

Eric Silberstein, Bev Gray, Margaret Hansen, Dolores Lucero, Laura Hobbs, Kim Moore, Lori Bridgeford, and Lori Heston spoke during public comment.

By motion made, seconded (Crye/Kelstrom), and carried 3-2 by roll call vote with Supervisors Garman and Rickert voting no, the Board of Supervisors, as introduced on October 31, 2023, enacted ordinance No. SCC 2023-06, titled "*An Ordinance of the Board of Supervisors of the County of Shasta Establishing Shasta County as a California Charter County and Adding the Charter to the Shasta County Code.*"

(See County Code Ordinance Book)

4:03 p.m.: The Board of Supervisors adjourned.

Chair

ATTEST:

DAVID J. RICKERT
Clerk of the Board of Supervisors

By _____
Deputy

