

STAFF REPORT

BOARD MEETING DATE: May 27, 2025

CATEGORY: Consent Calendar 3

SUBJECT: Approve a renewal lease agreement with Parlay Investments, Inc., for office space at 1313 Yuba Street, City of Redding.

DEPARTMENT: County Administrative Office

SUPERVISORIAL DISTRICT #: District 1

DEPARTMENT CONTACT: Bryce Ritchie, Senior Administrative Analyst, (530) 225-5561

STAFF REPORT APPROVED BY: David J. Rickert, County Executive Officer

Vote Required?

Simple Majority Vote

General Fund Impact?

No General Fund Impact

RECOMMENDATION

Approve a renewal lease agreement with Parlay Investments, Inc., for 13,500 square feet of office space at 1313 Yuba Street, City of Redding (Premises) for a one-year term with three one-year options beginning at a rate of \$12,322.80 per month.

DISCUSSION

Health and Human Services Agency’s Children’s Services has been providing direct services at the Premises since October 2001. Children’s Services provides child protection services, along with an array of other services to children and families in Shasta County. This location was selected due to its proximity to the other Children’s Services location where court ordered and mandated services for children and their families, are provided. This location has been equipped with the required State computer network connectivity that is unique to Children’s Services.

Prior to taking occupancy the building was modified to ensure they are in compliance with the American Disabilities Act (ADA), and it remains in compliance.

ALTERNATIVES

The Board could not to approve the lease agreement. The County would be required to vacate approximately 70 employees the Premises by the end of the term on July 31, 2025. This would cause an interruption to services and additional costs on the Department to secure a new location for the services located at the site.

OTHER AGENCY INVOLVEMENT

HHSA reviewed the lease agreement. Risk Management has approved the agreement. County Counsel approved the agreement to form. The County Administrative Office drafted the agreement.

FISCAL IMPACT

There is no General Fund impact as a result of the recommended actions. Sufficient appropriations to cover the lease costs will be requested in the Fiscal Year 2025-26 Budget.

ATTACHMENTS:

1: Draft Lease