

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SHASTA
APPOINTING CHRISTY COLEMAN AS
INTERIM HEALTH AND HUMAN SERVICES AGENCY DIRECTOR**

WHEREAS, pursuant to Shasta County Code section 2.28.020, the Health & Human Services Agency (HHS) Director occupies the following statutory County Offices: (1) Public Guardian, (2) Director of Social Services, and (3) Director of Mental Health Services; and

WHEREAS, in accordance with Shasta County Code section 2.28.020, the HHS Director also directs and administers the public health functions, and administers the County alcohol and drug program; and

WHEREAS, Shasta County Code section 2.28.020 further provides that the HHS Director may either serve as the executive director of the housing authority and community action agency, or may designate a management employee to serve in this capacity; and

WHEREAS, Shasta County Code section 2.28.020 specifies that the position of HHS Director shall be filled by the Board of Supervisors; and

WHEREAS, the current HHS Director has provided notification of their effective date of retirement to be August 1, 2025; and

WHEREAS, it is necessary to have an Interim HHS Director in place to perform the responsibilities of the aforementioned County Offices, while the Board of Supervisors considers a final appointment to the position; and

WHEREAS, Section 6.12 of the Shasta County Personnel Rules states it is the policy of the Board of Supervisors to make appointments for positions listed in Section 6.11 of the Shasta County Personnel Rules, which includes the HHS Director position, in accordance with the federal merit principles and that the services of Personnel will be utilized in recruiting and determining the qualifications of candidates for these positions; and

WHEREAS, the merit system principles are adapted from the statutory language in section 2301(b) of title 5, United States Code, which states, in pertinent part, that agencies operating under the system will recruit qualified individuals from all segments of society, and select and advance employees on the basis of merit after fair and open competition; and

WHEREAS, Christy Coleman has demonstrated that she possesses the qualifications necessary to capably serve as an Interim HHS Director; and

WHEREAS, the Board of Supervisors wishes to appoint Ms. Coleman to serve as Interim HHS Director without completing a competitive recruitment or interviews; and

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WHEREAS, Christy Coleman does not possess the specific qualifications noted in California Code of Regulations title 9, section 620, to serve as the Director of Mental Health Services; however, on October 17, 2024, due to the extended leave of the former HHSa Director, and in the absence of other qualified individuals to serve in the capacity of Director of Mental Health Services, Ms. Coleman was approved by the State Department of Health Care Services, to serve as the Director of Mental Health Services limited to a 12-month period.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Shasta, that Section 6.12 of the Shasta County Personnel Rules is hereby waived for the appointment of an Interim HHSa Director, lasting until such time as the Board of Supervisors directs staff otherwise.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Shasta does hereby appoint Christy Coleman as Interim HHSa Director effective May 13, 2025 and continuing until such time as a permanent appointment is made.

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Shasta the compensation for Ms. Coleman will be at the C-Step of the established salary range (\$95.096 per hour/ \$16,483 per month) for the position of Interim HHSa Director.

DULY PASSED AND ADOPTED this 13th day of May, 2025 by the Board of Supervisors of the County of Shasta by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:
- RECUSE:

KEVIN W. CRYE, CHAIR
 Board of Supervisors
 County of Shasta
 State of California

ATTEST:

DAVID J. RICKERT
 Clerk of the Board of Supervisors

APPROVED AS TO FORM:
 JOSEPH LARMOUR
 County Counsel

By: _____
 Deputy

Signed by:

 By: _____
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