

MANTON JOINT CEMETERY MINUTES

November 6, 2023

ESTABLISHMENT OF QUORUM: In Attendance: John Alger, Kay Zimmerman, Jackie Simmons, Matthew Meyer, Catherine Mancino. Guests, Sharlet Graham-Conley, Yvette Welch, Tom Carrier and Suze Carrier.

Motion to open the meeting was made by Kay Zimmerman and 2nd by Jackie Simmons at 7:04pm.

Motion was made to approve the minutes from the Aug 7, 2023, meeting by Jackie Simmons, 2nd by Kay Zimmerman:

Yvette Welch is unable to purchase the Christmas boughs this year. She has enough to pay for boughs for the Veterans Memorial only. Kay suggested we raise funds with the upcoming community dinners, but it is too late to order a large quantity.

The total costs for the boughs for the entire cemetery are \$1200.00. Yvette will order the boughs for the Veterans Memorial with the remaining funds from last year by the end of the week, Sharlet will pick them up and Janet will assist with decorating and hanging them. John suggested we begin fundraising next year in July.

Tom Carrier was asked about the plaques on the Veterans Memorial and the placement of the plaque now that we have 15 names. Matt's research found additional names that were not included on the memorial, and they will be added to this plaque.

Kay asked Tom if we could switch to plaques with only 5 names and he explained that it would be cost prohibitive to have a machine or hire an engraver to come up each time. Additionally, all the plaques would need to be re-done to match the smaller ones. Tom then expressed concerns about the errors on our database and not including the branch of service. Matt and Janet are currently working on getting the database up to date and will post it on our website for future reference. Sharlet maintains a book with all the names of veterans for the engraving.

John mentioned the sale of the school and museum and the importance of documenting the history of Manton.

Secretary's Report:

Shasta County has asked us to provide an updated list of Board Members as Kay Zimmerman and Jackie Simmons appointments expire on Jan 1, 2024. Kay and Jackie both agreed to continue as Board Members. A vote was conducted and the result was unanimous to extend both appointments.

Kay has asked for a revision of the duties of the caretaker at the last meeting in August. Janet provided a revision for each member. Janet asked each member and Matt to review and provide edits for voting into the by-laws at the next meeting.

John suggested the Caretaker position needs to have computer skills added to the description.

He also mentioned the importance of having the computer database and website corrected for “passing the torch” when the time comes.

New Business:

The database needs to be consolidated and posted on the website. Matt and Janet will work on getting it uploaded.

Caretaker Report:

Matt discussed the need and types of vegetation to plant around the Memorial that are native, non-invasive and drought resistant. Additionally, what it will take to keep it irrigated. Kay suggested bubblers. Matt added there is the possibility of using the Crooker Harris Ditch. He indicated there may not be a shut off valve from the weir box. Jackie stated that in the past we cut off water to one of the residents close by and we need to beware not to do that again.

Matt also suggested a border is needed on the side of the memorial and irrigation lines possibly installed. He will develop a plan for the Board. John also suggested planting Dogwood.

Matt reported that the locked entry gate was rammed with a vehicle. The lock held but there are skid marks indicating the vehicle spun out trying to remove the front end of the car. John suggested we install a 2” rigid pipe in cement to prevent it from happening again.

Matt also has been focusing on the maintenance of the mower. After many attempts at diagnosis and replacing filters etc. he found the top of a plastic gas can in the tank of the mower. It is running efficiently now and he will be removing the mower deck, scraping and spraying with a non-stick rubberized material to prevent build up.

Matt replaced up to 50 sprinkler heads this summer and they still need some tuning to cover all areas of the grass.

He also experimented with scraping granite headstones and showed pictures of how well they look now that they are clean. He also suggested we could get volunteers to help. Janet asked about liability and will contact GSRMA to find out if a waiver will be sufficient to hold us harmless if any accident were to occur.

Matt will be getting the children to help with placing flags for Memorial Day and Veterans Day.

Catherine was complimented on the Wisteria pruning and the pruning of the wide bushes. Matt will purchase a ladder for her to prevent any accidents in the future.

At the next meeting Matt would like to present a proposal for consideration for installing solar panels.

Open session was closed at 8:40 by Jackie and 2nd by Kay.

The closed session for performance reviews opened at 8:41 and closed at 8:55, motion made by Kay and 2nd by Jackie.

Open Session began again at 8:55. Both Matt and Catherine were told they both were doing an outstanding job and were provided with a \$2.00 per hour increase.

Motion to adjourn was made at 8:56 by Kay and Jackie 2nd.