

**COUNTY  
OF  
SHASTA**

**DEPARTMENT OF PUBLIC WORKS**

*C. Troy Bartolomei, Director*

**MEMORANDUM**

*DATE* November 12, 2024 FAF 020004  
*TO* Erin Bertain, Deputy CEO  
*FROM* C. Troy Bartolomei, Director   
*SUBJECT* Budget Amendment for CSA Administration Budget Unit

A budget amendment in the amount of \$481 is requested in the CSA Administration Budget Unit 17500. The purpose of this budget amendment is to increase appropriations and revenue for the Placer Street Conduit Project. The project was not budgeted for this fiscal year but due to a City of Redding overlay project planned for Placer Street, Public Works felt it would be better public perception and much more cost effective for the work to be done prior to the City's completion. CAO office approval was received prior to starting work. The work has been completed.

After your approval, please forward to the Auditor-Controller's office to prepare the budget transfer document for final approval. This item will be presented to the Board of Supervisors on December 10, 2024. If you have any questions, please contact Rachelle Kaschke at extension 5665. Thank you for your assistance in this matter.

CTB/rlk

Attachment

email: CAO Analyst Team, [caobudget@shastacounty.gov](mailto:caobudget@shastacounty.gov)

## Budget Amendment

CSA Administration

DEPARTMENT NAME

**APPROPRIATIONS**  
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17500	095166	Trans Out Capital Projects	0	481	481
					-
					-
					-
<b>TOTAL</b>					481

**REVENUE**  
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17500	692050	CSA Admin Fees	1,354,889	1,355,370	481
					-
					-
					-
<b>TOTAL</b>					481