

STAFF REPORT

BOARD MEETING DATE: May 27, 2025

CATEGORY: Consent Calendar 16

SUBJECT: Adopt a policy resolution which amends Administrative Policy 8-103, *Fleet Management Program*, to update provisions to be in line with County policies and procedures and add provisions related to telematics.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Troy Bartolomei, Public Works Director, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Public Works Director

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

Adopt a policy resolution which amends Administrative Policy 8-103, *Fleet Management Program*, to update provisions to be in line with County policies and procedures and add provisions related to telematics.

DISCUSSION

On April 8, 2025, the Board approved an agreement with Samsara Inc. for telematics and GPS hardware in County vehicles. The proposed policy changes would update the Administrative Policy 8-103, *Fleet Management Program*, to include and define the use of telematics and GPS. The updates will align policy with current County practices.

ALTERNATIVES

The Board may decline the policy resolution. The policy would not be updated to include GPS or Telematic services. Current practices would not be in line with policy as written.

OTHER AGENCY INVOLVEMENT

Support Services met with departments and labor representatives. County Counsel has approved the policy as to form. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

Sufficient appropriations to cover the costs of the recommended actions are included in the Fiscal Year 2024-25 Fleet Budget. There is no additional General Fund impact from the recommended actions.

ATTACHMENTS:

- 1: Draft Policy Resolution
- 2: Administrative Policy 8-103 – Redlines