

STAFF REPORT

**BOARD MEETING DATE:** May 27, 2025

**CATEGORY:** Consent Calendar 16

**SUBJECT:** Adopt a policy resolution which amends Administrative Policy 8-103, *Fleet Management Program*, to update provisions to be in line with County policies and procedures and add provisions related to telematics.

**DEPARTMENT:** Public Works

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Troy Bartolomei, Public Works Director, (530) 225-5661

**STAFF REPORT APPROVED BY:** Troy Bartolomei, Public Works Director

<b><u>Vote Required?</u></b> Simple Majority Vote	<b><u>General Fund Impact?</u></b> No Additional General Fund Impact
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**RECOMMENDATION**

Adopt a policy resolution which amends Administrative Policy 8-103, *Fleet Management Program*, to update provisions to be in line with County policies and procedures and add provisions related to telematics.

**DISCUSSION**

On April 8, 2025, the Board approved an agreement with Samsara Inc. for telematics and GPS hardware in County vehicles. The proposed policy changes would update the Administrative Policy 8-103, *Fleet Management Program*, to include and define the use of telematics and GPS. The updates will align policy with current County practices.

**ALTERNATIVES**

The Board may decline the policy resolution. The policy would not be updated to include GPS or Telematic services. Current practices would not be in line with policy as written.

**OTHER AGENCY INVOLVEMENT**

Support Services met with departments and labor representatives. County Counsel has approved the policy as to form. The recommendation has been reviewed by the County Administrative Office.

**FISCAL IMPACT**

Sufficient appropriations to cover the costs of the recommended actions are included in the Fiscal Year 2024-25 Fleet Budget. There is no additional General Fund impact from the recommended actions.

**ATTACHMENTS:**

- 1: Draft Policy Resolution
- 2: Administrative Policy 8-103 – Redlines