



## Minutes for March 13, 2024 *Draft*

### Item 1: Call to Order:

Chair Judith Menoher called the meeting to order at 12:09 p.m. Those in attendance introduced themselves.

The following Public Health Advisory Board (PHAB) members were present during at least part of the meeting: Judith Menoher, Laura Baynard, John Coe, Kristen Lyons, Mary Ann Duncan, Mike Mangas, Richard Yoder and Paul Dhanuka

**Members not in attendance:** Jennifer Snider and Kay Kobe

**Others present:** Public Health (PH) Interim Branch Director Katie Cassidy, PH Deputy Branch Director Shellisa Moore, Program Managers Sara Westmoreland, April Jurisich, Linda Singler and Amy Pendergast, Executive Assistant Cara Schuler, PH Officer James Mu, MCAH Coordinator Alex Gee, Community Education Specialist Jules Howard and Public Health Assistant Anissa Pulido

### Item 2: Public Comments:

None

### Item 3: Member Sharing/Announcements:

Member John Coe spoke on Shigella and if Public Health had updates regarding stool sample cultures. A discussion took place. Dr. Mu advised that samples are now going to CDPH and are now identified through genomics.

Member Laura Baynard advised that Shasta Community Health Center will be moving into their new building. The new building will house pediatrics, maternity and optometry. Laura also advised that she took a promotion and is now the Chief Operating Officer. Member Baynard also mentioned the loss of Dr. Dugan is very sad as he was the only one who did forensic work in the county. There was not enough funding to keep him in the area. He is now in Alaska working.

Member Paul Dhanuka discussed the shortage of physicians in the area. That is currently an 80% shortage. It is just not with family practice physicians, but now specialized physicians are leaving the area. They can no longer sustain having their own practices. He is looking to put together a committee and would like to designate a person from PHAB and/or from Public Health. Discussion took place.

**Item 4: Action:** Approval of Minutes

**Motion:** Member Paul Dhanuka, seconded by Member John Coe, made a motion to approve the minutes of the January 10, 2024, meeting. The motion carried by a unanimous vote of the members present.

**Item 5: Committee Reports:**

a. Executive Committee:

Chair Menoher provided an update from the Executive Committee meeting. The group discussed the agenda for the March PHAB meeting, which will include a presentation from Maternal Child and Adolescent Health (MCAH) Needs Assessment along with an update on the branch's reaccreditation efforts.

Discussion took place regarding the SCOE Community Schools presentation. SCOE has developed a list of questions that will be sent to members for feedback. Feedback will be discussed at a future PHAB meeting.

Appointments for recommended PHAB members Richard Yoder and Wendy Dickens will go to the Board of Supervisors prior to the March PHAB meeting.

Membership reappointments for new three-year terms and the PHAB slate of officers were also discussed. These will be voted on at the March PHAB meeting.

Community Health Awards were discussed. It was proposed that an item be added to the March agenda regarding not holding the awards as originally planned in April 2025, but rather revisiting the topic in March of 2025, and voting on whether to hold them in April of 2026.

b. Nurse-Family Partnership® (NFP) Community Advisory Board (CAB):

Member Laura Baynard shared a meeting was held on February 2, 2024. They heard about the Maternal Child and Adolescent Health (MCAH) Needs Assessment and did an activity that PHAB will be doing today so she doesn't want to give more information out.

**Item 6: Membership:**

**Action:** Consider recommending the following individuals to the Board of Supervisors for reappointment to the PHAB for a three-year term through March 31, 2027: Laura Baynard, Kay Kobe, Mike Mangas, Judith Menoher and Jennifer Snider.

**Motion:** Member Mary Ann Duncan, seconded by Member Paul Dhanuka, made a motion to reappoint Laura Baynard, Kay Kobe, Mike Mangas, Judith Menoher and Jennifer Snider to the PHAB for a three-year term through March 31, 2027. The motion carried by a unanimous vote of the members present.

**Action:** Nominate and elect Chairperson, Vice-Chairperson, Member-at-Large and Membership Committee Chairperson for the period of April 2024 – March 2025

**Motion:** Member Mike Mangas, seconded by Member Paul Dhanuka, made a motion to accept the following slate of officers for 2024: Chairperson Jennifer Snider, Vice-Chairperson Laura Baynard, Member-at-Large Kristin Lyons and Membership Committee Chairperson Mary Ann Duncan. The motion carried by a unanimous vote of the members present.

#### **Item 7: Directors' Reports:**

a. Health and Human Services Agency:

Interim PH Branch Director Katie Cassidy provided HHSA updates from the Directors' Report. Please refer to written report.

b. Public Health:

Interim PH Branch Director Katie Cassidy provided PH Branch updates from the Directors' Report. Please refer to written report.

#### **Item 8: Presentations:**

Maternal Child and Adolescent Health (MCAH) Needs Assessment:

PH Program Manager Amy Pendergast and MCAH Coordinator Alex Gee presented on the MCAH Needs Assessment

Every five years, the Maternal, Child, and Adolescent Health (MCAH) team at Shasta County Public Health reviews a variety of data indicators to assess the health and well-being of the MCAH population as part of the local Title V Needs Assessment. Most of the funding is federal money as well as state. There are five domains: Maternal (Women, pregnant people, women of child-bearing age and postpartum), Infant age 0-1, Children ages 1-9, Adolescent ages 10-19 and Children and Youth with special health care needs ages 0-21. Data was provided on the five domains. PHAB members participated in a breakout brainstorming session and then were asked to take the Community Needs Assessment Survey.

#### **Item 9: Discussion:**

a. Reaccreditation Update:

Sara Westmoreland provided a reaccreditation update. Shasta County Public Health achieved accreditation in 2020 from the Public Health Accreditation Board. This means Shasta County Public Health has met standard competencies for Public Health Departments across the United States. There are 10 domains and staff leads are putting together documentation that will be compiled and sent for reaccreditation. Staff are currently working on the Community Health Assessment, Community Health Improvement Plan, Workforce Development Plan, and Performance Management and Quality Improvement Plan. Once all the plans are complete, we will move forward with our Strategic Plan. Reaccreditation takes place on a five-year cycle.

b. Community Health Awards:

**Action:** Not hold the Community Health Awards in April 2025. Propose and revisit Public Health Awards in March 2025 with awards to be held April 2026.

**Motion:** Member Laura Baynard, seconded by Member Mike Mangas, made a motion to not hold the Community Health Awards in April 2025 and revisit Public Health Awards in March 2025 with awards to be held April 2026.

**Item 10:** Adjourned at 1:35 p.m. by Chair Judith Menoher