

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, December 19, 2023

**REGULAR MEETING**

9:00 a.m.: Chair Jones called the Regular Meeting of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Crye  
District No. 2 - Supervisor Garman  
District No. 3 - Supervisor Rickert  
District No. 4 - Supervisor Jones  
District No. 5 - Supervisor Kelstrom

Deputy County Executive Officer/Clerk of the Board - Erin Bertain  
Senior Deputy County Counsel - Trisha C. Weber  
Chief Deputy Clerk of the Board - Stefany Blankenship

Chair Jones announced the Closed Session item concerning a Public Employee Performance Evaluation for the County Executive Officer (CEO) had been pulled from the agenda due to the CEO's absence.

**INVOCATION**

Invocation was given by Deacon Mike Mangas, St. Joseph's Roman Catholic Church.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Kelstrom.

**REGULAR CALENDAR**

**BOARD MATTERS**

**RETIREMENT PLAQUE FOR JULIE HOPE**

**HEALTH AND HUMAN SERVICES AGENCY-ECONOMIC MOBILITY**

Dwayne Green, Branch Director of Health and Human Services Agency-Economic Mobility, recognized Julie Hope for her years of service and breadth of knowledge and experience.

Robert and Joshua Brown spoke during public comment.

By motion made, seconded (Rickert/Garman), and unanimously carried, the Board of Supervisors presented a retirement plaque in recognition of Health and Human Services Agency Economic Mobility Deputy Branch Director Julie Hope after more than 30 years of service to Shasta County.

#### PRESENTATION: PALO CEDRO STRATEGY SURVEY RESOURCE MANAGEMENT

Adam Fieseler, Assistant Director of Resource Management, gave a presentation on the results of the Palo Cedro planning strategy survey. Mr. Fieseler discussed the survey and history of Palo Cedro planning efforts.

Margaret Hansen, Ron Holstrom, Andy Main, Kelly Landry, Joshua Brown, and four anonymous speakers spoke during public comment.

In response to questions by Supervisor Kelstrom, Mr. Fieseler explained that the Board would need to adopt a resolution of intention in order to give staff specific direction.

A motion was made and seconded (Kelstrom/Rickert) to direct staff to prepare a resolution of intention to address limitations on retail hours of operation and size of retail buildings within the Palo Cedro area.

In response to questions by Supervisors Garman and Rickert, Paul Hellman, Director of Resource Management, clarified that a steering committee would assist staff in determining the specific requirements to incorporate into ordinances for the Board to adopt. He stated that it would take at least a couple of months to get such a committee organized and that County staff would support the committee but would not be active members of it.

A substitute motion was made and seconded (Rickert/Crye) to direct staff to prepare ordinances to address limitations on retail hours of operation and size of retail buildings within the Palo Cedro area, as well as a resolution to create a steering committee to assist in Palo Cedro planning efforts.

By motion made, seconded (Rickert/Crye), and carried 4-1 by roll call vote with Supervisor Jones voting no, the Board of Supervisors directed staff to prepare a resolution of intent for ordinances to address limitations on retail hours of operation and size of retail buildings within the Palo Cedro area, as well as a resolution to establish a steering committee to assist in Palo Cedro planning efforts, and to bring both back to the Board at a future meeting for discussion and action.

#### PRESENTATION: AT HOME PLAN

### HEALTH AND HUMAN SERVICES AGENCY-ADMINISTRATION

Christy Coleman, Assistant Director of Health and Human Services Agency, gave a presentation on the AT HOME Plan (Plan) and the AT HOME Strategic Plan as created by the Steering Committee. Ms. Coleman described the Plan's goals and requested endorsement by the Board.

Joshua Brown, Tenessa Audette, Christian Gardinier, Margaret Hansen, and an anonymous woman spoke during public comment.

The Board discussed the importance of the Plan, working together with other jurisdictions and agencies, and clear communication with the public.

By motion made, seconded (Crye/Jones), and unanimously carried, the Board of Supervisors received an update on the AT HOME Plan and endorsed the AT HOME Strategic Plan created by the Steering Committee.

### PRESENTATION: FINANCIAL ASSISTANCE TO COUNTY STAFF HOMEBUYERS GOLDEN STATE FINANCE AUTHORITY

Carolyn Sunseri, Director of Marketing and Stakeholder Relations for the Golden State Finance Authority, gave a presentation regarding financial assistance to County staff homebuyers.

In response to questions by Supervisor Garman, Ms. Sunseri stated that, as long as an individual is a County employee, the purchased home can be located anywhere in the State.

Joshua Brown spoke during public comment.

### REDDING AREA BUS AUTHORITY UPDATE

John Andoh, General Transit Manager of the Redding Area Bus Authority (RABA), gave a presentation regarding the state of RABA. Mr. Andoh discussed recent changes in service and plans for incorporating electric vehicles.

In response to questions by Supervisor Garman, Mr. Andoh stated that RABA had not focused on marketing in recent years but would begin budgeting for increased marketing in the upcoming fiscal year due to increased funding.

In response to questions by Supervisor Crye, Mr. Andoh spoke about the challenges faced by incorporating electric vehicles into RABA's long-distance routes.

Joshua Brown, Jon Knight, and an anonymous woman spoke during public comment.

### **PUBLIC COMMENT PERIOD - OPEN TIME**

Stacie Xiong, Steve Woodrum, Alex Bielecki, Margaret Hansen, Susan Weiss, Christian Gardinier, Joshua Brown, Jon Knight, Dolores Lucero, Laura Hobbs, and Alissa Johnson spoke during public comment - open time.

### **CLOSED SESSION ANNOUNCEMENT**

Chair Jones announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

Confer with legal counsel to discuss existing litigation entitled *Everett Jewett, et al., v. California Forensic Medical Group, Inc., et al.*, pursuant to Government Code section 54956.9, subdivision (d), paragraph (1); and

Confer with its Labor Negotiators, Deputy County Executive Officer Erin Bertain and Personnel Director Monica Fugitt, to discuss the following employee organizations: Deputy Sheriff's Association – Correctional Officer-Deputy Sheriffs and Sheriffs Administrative Association, pursuant to Government Code section 54957.6; and

Confer with legal counsel to discuss existing litigation entitled *Tyler Thompson v. County of Shasta*, pursuant to Government Code section 54956.9, subdivision (d), paragraph (1).

Joshua Brown spoke during public comment.

12:08 p.m.: The Board of Supervisors recessed to Closed Session.

1:01 p.m.: The Board of Supervisors returned from Closed Session and reconvened in Open Session with all Supervisors, Deputy County Executive Officer Erin Bertain, and Senior Deputy County Counsel Trisha Weber present.

### **REPORT OF CLOSED SESSION ACTIONS**

Chair Jones reported that the Board of Supervisors met in Closed Session to discuss existing litigation and labor negotiations; however, no reportable action was taken.

### **PUBLIC COMMENT PERIOD - OPEN TIME, CONTINUED**

Nick Gardner, Lori Bridgeford, and Thomas Hildebrandt spoke during public comment - open time.

## **CONSENT CALENDAR**

Margaret Hansen, Christian Gardinier, Alissa Johnson, Joshua Brown, Monique Welin, and Nick Gardner spoke during public comment.

By motion made, seconded (Kelstrom/Crye), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Approved the County claims list in the amount of \$13,430.76, as submitted. (Auditor-Controller)

Adopted Policy Resolution No. 2023-05 which amends Administrative Policy 2-201, *Authorizing the County Auditor to Approve Certain Claims*, to include authorization for the Chairman of the Board, or their designee, to approve the Claims List as long as the unauthorized charges related to an invoice are less than \$50,000. (Auditor-Controller)

(See Policy Resolution Book)

Received and approved the 2024 Chair's appointments and liaison assignments, as listed below:

### **2024 CHAIR'S APPOINTMENTS**

#### **Public Law Library Board of Trustees**

Thomas Toller, Member

#### **RCRC Environmental Services Joint Powers Authority**

Don Renz, Supervising Engineer, Alternate

Troy Bartolomei, Interim Public Works Director, Alternate

#### **Supervisor Crye, District 1**

County Functional Area: Veterans Services

CSAC Policy Committee: Health and Human Services

Air Pollution Control Board

Airport Land Use Commission

California State Association of Counties (CSAC)

Golden State Connect Authority

Golden State Finance Authority

Juvenile Justice Coordinating Council

Rural County Representatives of California (RCRC)

RCRC Environmental Services Joint Powers Authority

Shasta Regional Transportation Agency

Youth Violence Prevention Coordinating Council (d.b.a. Youth Options)

#### **Supervisor Garman, District 2**

County Functional Area: Administration of Justice  
 CSAC Policy Committee: Administration of Justice  
 Community Action Board  
 Community Corrections Partnership (Advisory Board)  
 Emergency Food and Shelter Program Board  
 Local Agency Formation Commission  
 Planning and Service Area 2 Area Agency on Aging – Executive Board  
 Shasta County Children and Families Commission (a.k.a. First 5 Shasta)  
 Sierra-Sacramento Valley Emergency Medical System Board

Air Pollution Control Board, Alternate  
 Airport Land Use Commission, Alternate  
 Golden State Connect Authority, Alternate  
 Golden State Finance Authority, Alternate  
 Juvenile Justice Coordinating Council, Alternate  
 Mental Health, Alcohol and Drug Advisory Board, Alternate  
 Redding Area Bus Authority, Alternate  
 Rural County Representatives of California (RCRC), Alternate  
 Shasta Regional Transportation Agency, Alternate  
 Superior California Economic Development District, Alternate  
 Sustainable Forest Action Coalition, Alternate

Supervisor Rickert, District 3

County Functional Area: Health and Human Services  
 CSAC Policy Committee: Agricultural, Environment, & Natural Resources  
 Air Pollution Control Board  
 Deferred Compensation Advisory Committee  
 Emergency Food and Shelter Program Board  
 Fire Department Qualifications Review Commission  
 Mental Health, Alcohol and Drug Advisory Board  
 Northern Rural Training and Employment Consortium Governing Board  
 Planning and Service Area 2 Area Agency on Aging – Executive Board  
 Public Law Library Board of Trustees  
 Remote Access Network Board  
 Shasta County Consolidated Oversight Board  
 Shasta County Fire Safe Council  
 Superior California Economic Development District  
 Sustainable Forest Action Coalition

California State Association of Counties (CSAC), Alternate  
 Community Action Board, Alternate  
 Enterprise-Anderson Groundwater Sustainability Agency, Alternate  
 Local Agency Formation Commission, Alternate  
 Shasta Regional Transportation Agency, Alternate  
 Sierra-Sacramento Valley Emergency Medical System Board, Alternate

Supervisor Jones, District 4

Air Pollution Control Board  
Airport Land Use Commission  
Local Agency Formation Commission  
Redding Area Bus Authority  
Shasta Regional Transportation Agency

Community Corrections Partnership (Advisory Board), Alternate  
Northern Rural Training and Employment Consortium Governing Board, Alternate  
Northern Sacramento Valley Integrated Regional Water Management Governing Board, Alternate  
Planning and Service Area 2 Area Agency on Aging – Executive Board, Alternate

Supervisor Kelstrom, District 5

Enterprise-Anderson Groundwater Sustainability Agency  
Northern Sacramento Valley Integrated Regional Water Management Governing Board  
Shasta Regional Transportation Agency

Air Pollution Control Board, Alternate  
Shasta County Consolidated Oversight Board, Alternate  
Shasta County Fire Safe Council, Alternate

(Clerk of the Board)

Approved the minutes of the meetings held on December 4 and 5, 2023, as submitted.  
(Clerk of the Board)

As introduced on December 5, 2023, enacted Ordinance No. SCC 2023-08, *"An Ordinance of the Board of Supervisors of the County of Shasta, State of California, Amending Chapter 2.70 of the Shasta County Code, Concerning Partnership Healthplan of California Commission."*  
(Clerk of the Board)

(See County Code Ordinance Book)

Adopted Resolution No. 2023-136, effective January 1, 2024, which defers implementation of the changes to Welfare and Institutions Code Section 5008 by Senate Bill 43, expanding the definition of gravely disabled. (Health and Human Services Agency-Behavioral Health and Social Services)

(See Resolution Book No. 72)

Approved an amendment effective date of signing, to the agreement with Lucy Hernandez for consulting services for the preparation of the California Department of Community Services Department's (CSD) biannual Community Action Plan Report (CAP) and the Community Services Block Grant (CSBG) Annual Report which increases the number of total billable consultant hours from 485 hours to 883.75 hours, increases compensation by \$42,580 for a new maximum compensation of \$92,555, and extends the term by one year to December 31, 2024. (Health and Human Services Agency-Economic Mobility)

Took the following actions: Approved a retroactive renewal agreement with the United Way of Northern California in an amount not to exceed \$298,620.61 for providing Shasta County residents with 2-1-1 information and referral services for local service providers for the period October 1, 2023, through September 30, 2026; and approved and authorized the County Executive Office (CEO), or their designee, to terminate this agreement. (Health and Human Services Agency-Economic Mobility)

Adopted Resolution No. 2023-137 which: Approves and authorizes the County Executive Officer or their designee to sign the Agreement or any amendments thereto, including retroactive, in an amount not to exceed \$500,000; approves and authorizes the County Executive Officer, or their designee, to sign future agreements and any amendments, including retroactive, with the California Department of Community Services Development (CSD) for Community Services Block Grant funds in an amount not to exceed \$500,000 per Calendar Year through December 31, 2027; certifies County's use of the funds will be in compliance with CSD regulations, guidelines, and Agreement provisions; and approves and authorizes the Health and Human Services Agency Director, or their designee, to sign and submit all required CSBG forms, certifications, and reports, including retroactive. (Health and Human Services Agency-Economic Mobility)

(See Resolution Book No. 72)

Took the following actions: Approved an agreement with Community Connections Psychological Associates, Inc., in an amount not to exceed \$59,740, for suicide prevention training for licensed mental and behavioral health clinicians effective date of signing, through June 30, 2025; authorized the County Executive Officer, or their designee, to terminate this agreement; and authorized the Health and Human Services Agency Director, or their designee, to sign minor amendments, including retroactive, that do not result in a substantial or functional change to the original intent of this agreement and do not cause an increase to the maximum amount payable, so long as they otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Health and Human Services Agency-Public Health)

Approved an agreement with Shasta Community Health Center, in an amount not to exceed \$151,333, for tattoo removal services for justice and system-involved individuals to remove tattoo barriers to employment and/or tattoos related to being commercially sexually exploited for the period date of signing through October 31, 2028. (Probation)

Took the following actions for planning and implementing mandated California Advancing and Innovating Medi-Cal Initiative (CalAIM) PATH Justice-Involved Program: Accepted a grant from the California Department of Health Care Services in the amount of \$1,500,000; approved and authorized the County Executive Officer to execute agreements and related documents, including retroactive, beginning August 29, 2023, through December 31, 2026, so long as they otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*; and approved a budget amendment increasing appropriations and revenue by \$150,000 in the Juvenile Rehabilitation Facility Budget (BU 262) for implementation and planning. (Probation)

Approved a retroactive amendment, effective September 18, 2023, to the agreement with PACE Engineering, Inc., for on-call technical support services to County Service Areas which increases the amount of compensation by \$75,000 for a new maximum compensation of \$175,000,

modifies the Consultant's rates, and allows the Public Works Director to approve future annual rate increases up to 3% per year with no increase in maximum compensation, retaining the term May 20, 2021, through September 30, 2024. (Public Works)

Approved a budget amendment increasing appropriations by \$19,500 in the Coloma Drive Permanent Road Division Budget (BU 304) offset by use of restricted fund balance. (Public Works)

Approved a retroactive renewal agreement with J & J Pumps, Inc., in an amount not to exceed \$60,000, for maintenance, repair and replacement of water and wastewater pumps for a period of one-year, effective October 28, 2023, with two automatic one-year renewals. (Public Works)

Found the "Big Bend Road Slide Repair Project," Contract No. 706748, categorically exempt in conformance with California Environmental Quality Act (CEQA) Guidelines Section 15301 – Existing Facilities, approved a contract with Shasta Cascade Timberlands, LLC, for right-of-way (1.51 acres for \$1,700) and a temporary construction easement (0.45-acres for \$500) plus a signing incentive of \$1,500, and accepted an Easement Deed conveying the right-of-way parcel. (Public Works)

Approved an agreement with Nichols-Melburg & Rossetto, AIA & Associates, Inc., (NMR) in an amount not to exceed \$82,000, for architectural and engineering services for the Schematic Design Phase of the "VSO Move to 1880 Shasta Street Project," Contract No. 610601, effective date of signing and ending on June 30, 2024. (Public Works)

Awarded RFQ 23-25 for access control and surveillance systems for County facilities to World Telecom and Surveillance, Inc., and True Telecom & Surveillance, Inc., and authorized the County Executive Officer to sign contracts, including retroactive, in an amount not to exceed \$200,000, with no single project to exceed \$60,000, for a one-year term, with two automatic renewals, with both contractors so long as the contracts comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Public Works)

Found the Pacific Gas & Electric overhead transmission line easement (Easement) categorically exempt in conformance with the California Environmental Quality Act (CEQA) Guidelines Section 15301 – Existing Facilities and adopted Resolution No. 2023-138 which approves the Easement for an existing transmission line which overhangs County property for the sum of \$1,600, finds that the Easement is in the public interest and will not substantially conflict or interfere with the use of the property by the County, and that the proposed value is fair and reasonable. (Public Works)

(See Resolution Book No. 72)

Adopted Resolution No. 2023-139 which designates signing authority for the Emergency Management Performance Grant and repeals Resolution No. 2023-006. (Sheriff)

(See Resolution Book No. 72)

**REGULAR CALENDAR, CONTINUED****GENERAL GOVERNMENT****ADMINISTRATIVE OFFICE****LEGISLATIVE UPDATE**

Deputy County Executive Officer (Deputy CEO) Erin Bertain presented an update on County issues and specific legislation of importance to Shasta County, including a brief discussion of the State's predicted budget shortfall for the upcoming fiscal year and possible rebudget, which could impact County programs and services.

**LETTER OF OPPOSITION: ASSEMBLY BILL 702**

Chief Probation Officer Tracie Neal discussed the proposed letter of opposition to Assembly Bill 702, which proposes redirecting Juvenile Justice Crime Prevention Act funds, revising the composition of local Juvenile Justice Coordinating Councils and recasting various elements of required multi-agency juvenile justice plans.

Joshua Brown spoke during public comment.

By motion made, seconded (Crye/Garman), and unanimously carried, the Board of Supervisors approved a letter of opposition to Assembly Bill 702.

**SUPERVISORS' REPORTS**

Supervisor Crye recently attended Local Agency Formation Commission (LAFCO) and Shasta Regional Transportation Agency (SRTA) meetings and reported on issues of countywide interest.

Supervisor Kelstrom recently attended a SRTA meeting and reported on issues of countywide interest.

Supervisor Garman reported on issues of countywide interest.

Supervisor Rickert recently attended Shasta County Fire Safe Council and LAFCO and reported on issues of countywide interest.

Supervisor Jones recently attended Redding Area Bus Authority, SRTA, and LAFCO meetings and reported on issues of countywide interest.

There was no public comment.

**AMERICAN RESCUE PLAN ACT FUNDING UPDATE**

Erin Bertain, Deputy CEO, presented the staff report and recommended approval. Ms. Bertain discussed the allocation of American Rescue Plan Act (ARPA) funds to different projects around the County, including public safety, fire prevention and response, housing, business, criminal justice, and rehabilitative services at the jail. Ms. Bertain discussed the need to reallocate \$15 million originally allocated to the jail due to the need to fully obligate ARPA funding by the end of 2024 and presented the projects planned to utilize the reallocated funding.

In response to questions by Supervisor Crye, Ms. Bertain discussed the financial needs of the Public Administrator's office and stated that the ARPA funding would not be used to add positions to the department.

In response to questions by Supervisor Rickert, Ms. Bertain stated that agreements had been executed with all fire protection districts (FPD) except the newly formed Shasta FPD, which had an agreement in process, and that the ARPA funding had begun to be paid out for the contracted costs.

In response to questions by Supervisor Garman, Ms. Bertain explained that staff would work with the Housing Authority, as incorporated into the Health and Human Services Agency, to use some ARPA funds toward housing needs.

In response to questions by Supervisor Jones, Ms. Bertain stated that the Board could direct staff to place General Fund monies into an account dedicated toward a new jail in an amount matching those ARPA funds that were reallocated to other projects from the original jail allocation. She stated that such action could be taken by staff through the County's budget process.

In response to questions by Supervisor Garman, Ms. Bertain explained that it would be difficult to tie ARPA funds to the cost of police body cameras.

Joshua Brown spoke during public comment.

By motion made, seconded (Jones/Crye), and unanimously carried, the Board of Supervisors took the following actions regarding Shasta County's allocation of funds under the American Rescue Plan Act (ARPA): Received a presentation from the County Administrative Office regarding progress on approved projects; made determinations regarding potential reallocation of funding; and authorized the County Executive Officer, or their designee, to adjust the amount allocated among approved projects as needed and that an equal amount of General Fund monies be returned to an account dedicated to the jail.

## **BOARD OF SUPERVISORS**

### **2024 MEETING CALENDAR**

Supervisor Crye discussed the proposed 2024 Board of Supervisors' meeting calendar.

Lori Bridgeford spoke during public comment.

The Board discussed the proposed schedule, as well as concerns with evening meetings and meetings on Thursdays.

By motion made, seconded (Crye/Kelstrom), and carried 4-1 with Supervisor Ricket voting no, the Board of Supervisors approved the proposed 2024 Board of Supervisors' meeting calendar.

### **HEALTH AND HUMAN SERVICES AGENCY**

### **BEHAVIORAL HEALTH AND SOCIAL SERVICES**

#### **VISTA PACIFICA ENTERPRISES, INC., AGREEMENT**

Miguel Rodriguez, Branch Director of Health and Human Services Agency-Behavioral Health and Social Services, presented the staff report and recommended approval. Mr. Rodriguez discussed the importance of contracted residential treatment services and explained that the agreement was retroactive due to a delay in the State releasing hospital rates.

Joshua Brown, Laura Brown, and Lori Bridgeford spoke during public comment.

By motion made, seconded (Kelstrom/Rickert), and unanimously carried, the Board of Supervisors took the following actions: Approved a retroactive renewal agreement, effective July 1, 2023, with Vista Pacifica Enterprises, Inc., in an amount not to exceed \$7,500,000 for residential treatment services for adults with persistent mental illnesses for the period July 1, 2023, through June 30, 2026; approved and authorized the Health and Human Services Agency (HHS) Director, or their designee, to sign amendments, including retroactive, that do not increase the compensation, and otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*; and designated authority to the County Executive Officer, or their designee, to terminate this agreement, provided County Counsel concurs, and all other conditions are met.

### **SUPPORT SERVICES**

#### **APPOINTMENT OF JOSEPH LARMOUR AS COUNTY COUNSEL** **SALARY RESOLUTION NO. 1669** **EMPLOYMENT AGREEMENT**

Monica Fugitt, Director of Support Services, presented the staff report and recommended approval. Ms. Fugitt discussed the proposed changes to the County Counsel position and Joseph Larmour's experience and qualifications.

The Board discussed the provisions of the proposed employment agreement and how it compared to other employment agreements.

Joshua Brown spoke during public comment.

By motion made, seconded (Crye/Kelstrom), and carried 3-2 by roll call vote with Supervisors Garman and Rickert voting no, the Board of Supervisors took the following actions: Adopted Salary Resolution No. 1669 which amends the Shasta County Salary Schedule to increase the salary range of the County Counsel position; and approved an at-will employment agreement with Joseph Larmour which appoints him as County Counsel effective April 8, 2024, or other date as agreed upon between Mr. Larmour and the Chair of the Board of Supervisors, establishes his compensation at the F-step salary range (\$115.56 per hour/\$20,030 per month), provides a \$20,000 sign-on bonus, automobile allowance, and states related terms and conditions of employment.

(See Salary Resolution Book)

#### AMENDMENT TO EMPLOYMENT AGREEMENT WITH JAMES MU, M.D., HEALTH OFFICER

Monica Fugitt, Director of Support Services, presented the staff report and recommended approval. Ms. Fugitt described the amended provisions of the employment agreement, which would increase James Mu's severance in the case of his termination without cause from the position of Health Officer.

Joshua Brown spoke during public comment.

The Board discussed the proposed severance package and County employee benefits.

In response to questions by Supervisor Crye, Ms. Fugitt clarified that the proposed amendment would result in 18 months' worth of severance pay if Dr. Mu were released without cause from County employment at any time, as his employment contract was for an indefinite period rather than a specific term.

The Board spoke about concerns with local medical accessibility as well as Dr. Mu's transition from private practice to County employment.

By motion made, seconded (Jones/Kelstrom), and carried 3-2 by roll call vote with Supervisors Garman and Rickert voting no, the Board of Supervisors approved an amendment to the at-will employment agreement with James Mu, M.D., Health Officer, which modifies the severance package.

#### NEW CLASSIFICATION SPECIFICATIONS FOR HEALTH AND HUMAN SERVICES AGENCY ATTORNEY I/II/III SALARY RESOLUTION NO. 1670

Monica Fugitt, Director of Support Services, presented the staff report and recommended approval. Ms. Fugitt explained that the position would serve in an internal capacity for the Health

and Human Services Agency (HHSA) to review, coordinate, and prioritize HHSA contracts and expedite contract processing. She clarified that County Counsel would remain the sole legal advisor and authority for all legal matters for the County, and contracts would continue to require County Counsel approval as to form prior to execution. Ms. Fugitt stated that the salary and benefit cost would be funded through the HHSA budget, so would not impact the County's General Fund. Christy Coleman, Assistant Director of HHSA, discussed the assistance that the new position would offer, due to the large number of contracts handled by HHSA.

There was no public comment.

In response to questions by Supervisor Crye, Ms. Fugitt explained that County Counsel would retain ultimate approval as to form for contracts, which the proposed position would not have. Ms. Coleman discussed the number of contracts handled by HHSA and stated that many had been pending for several months. She also spoke about the improvements to HHSA's processes and contracts which would be provided by the position, as well as questions concerning the position's authority that would need to be addressed in the future.

In response to questions by Supervisor Kelstrom, Senior Deputy County Counsel Trisha C. Weber spoke about legal concerns with departments other than County Counsel having appointing authority for an attorney, outside of Child Support Services, the District Attorney, the Public Defender, and in certain situations, the Sheriff, Assessor, or Auditor. Ms. Weber described policy considerations, potential for duplication of services and expenses, and limitations on participation in Statewide training for counsel. Ms. Fugitt stated that the classification would be part of the United Public Employees of California – Professional Unit union once approved, so modifying the classification at a later date would require union involvement.

By motion made, seconded (Kelstrom/Crye), and carried 4-1 with Supervisor Rickert voting no, the Board of Supervisors approved classification specifications for a new position of Health and Human Services Agency (HHSA) Attorney I/II/III and adopted Salary Resolution No. 1670, effective December 31, 2023, which adds the new class series of HHSA Attorney I/II/III to the Shasta County Salary Schedule and adds 1.0 full time equivalent HHSA Attorney I/II/III allocation to the HHSA Budget (BU 502).

(See Salary Resolution Book)

3:13 p.m.: The Board of Supervisors adjourned.

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Chair

ATTEST:

DAVID J. RICKERT  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy

DRAFT