

STAFF REPORT

BOARD MEETING DATE:	August 13, 2024
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CATEGORY: Consent Calendar 15

SUBJECT: Approve a budget amendment which increases appropriations by \$8,600 in the Miscellaneous General Budget (BU 173) offset by use of Reserve for Contingencies (BU 900) for the donation of the memorial monument replacement at the Redding City Library (Sponsored by Supervisor Jones).

DEPARTMENT: Veterans Services Office

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Amber Macdonald, Administrative Analyst II, (530) 225-5268

STAFF REPORT APPROVED BY: Erin Bertain, Deputy County Executive Officer

<u>Vote Required?</u> 4/5 Vote	<u>General Fund Impact?</u> General Fund Impact
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RECOMMENDATION

Approve a budget amendment in the Miscellaneous General (BU 173) increasing appropriations by \$8,600, offset by use of Reserve for Contingencies (BU 900) for the donation of the memorial monument replacement at the Redding City Library (Sponsored by Supervisor Jones).

DISCUSSION

On April 9, 2024, the Gulf War Era Veterans Memorial dedication piece at the City of Redding Library was reported missing during Shasta County Board of Supervisor’s (BOS) meeting and staff were asked to bring an update back at a future meeting. This update was provided at the Board Meeting on April 23, 2024.

On May 31, 2024, the Library Director notified staff that the original piece was found by City of Redding staff but was damaged beyond repair. This information was shared with Pauline Arrellano, the lead contact for Families Honoring Our Troops, the entity who created and donated the memorial in 2007-2008.

Subsequently, staff from the County Administrative Office worked with Ms. Arrellano on requirements for the new piece, took site photos, and secured a quote from Barker Memorial for replacement. Staff also worked with Library and City staff to confirm the City of Redding is willing to install the new piece on the memorial. Once a final proof is sent, time for delivery of the item is three to four months.

After consultation with the County’s Auditor-Controller's Office, it was determined the best course of action would be to pay the invoice for the granite plaque directly to Barker Memorial on behalf of, and as a donation to, the non-profit agency Families Honoring Our Troops, who will then work with both agencies to finalize design and installation.

The Board previously indicated a willingness to provide funds to replace the broken piece of the monument. The requested budget amendment request would facilitate the donation of the funds needed to replace the damaged memorial piece.

ALTERNATIVES

The Board may decline the recommendation, defer consideration or provide alternative direction to staff. If not approved, the memorial piece will remain missing from the monument.

OTHER AGENCY INVOLVEMENT

The Support Services Department-Purchasing, Auditor-Controller, and County Counsel have reviewed the recommendation, which was drafted by the County Administrative Office.

FISCAL IMPACT

The costs from this purchase would be paid for using General Fund.

ATTACHMENTS:

1: Budget Amendment Memo