

STAFF REPORT

BOARD MEETING DATE: May 13, 2025

CATEGORY: Scheduled Hearings 9

SUBJECT: Conduct a public hearing and approve the Community Action Agency's 2026-27 Community Action Plan which establishes local policies for the administration of the Community Services Block Grant (CSBG).

DEPARTMENT: Health and Human Services Agency-Economic Mobility

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Christy Coleman, Acting HHSA Director, (530) 229-8746

STAFF REPORT APPROVED BY: Dwayne Green, HHSA Branch Director - Economic Mobility

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

Take the following actions: (1) Conduct a public hearing; (2) close the public hearing; and (3) approve the Community Action Agency's proposed 2026-27 Community Action Plan which establishes local policies for the administration of the Community Services Block Grant (CSBG).

DISCUSSION

Public Law 105-285 (the CSBG Act) and the California Government Code require that the Department of Community Services and Development (CSD) secure a Community Action Plan (CAP), including a Community Needs Assessment (CNA) from each agency. Section 676(b)(11) of the CSBG Act directs that receipt of a CAP is a condition to receive funding. Section 12747(a) of the California Government Code requires the CAP to assess poverty-related needs, available resources, feasible goals, and strategies that yield program priorities consistent with standards of effectiveness established for the program. Although CSD may prescribe statewide priorities or strategies that shall be considered and addressed at the local level, each agency is authorized to set its own program priorities in conformance to its determination of local needs.

The CAP serves as a two-year roadmap demonstrating how Community Action Agencies (CAA) plan to deliver services utilizing the Community Services Block Grant (CSBG). The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals, and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency. Community Action Plans must comply with Organizational Standards and state and federal laws.

The Board-approved CAP must be submitted to the state by June 30, 2025.

Since the last Board-approved CAP, the following updates have been made: Although the priorities largely align with previous CAPs done by the agency, some of the needs identified changed with housing remaining the number one need being identified as both a family and a community need. Housing is a priority of the agency and is currently being addressed. In the previous CAP, other needs identified were mental health/wellness, income or job stability, lack of overall health/wellness, and substance use disorders, all being individual/family needs. In this CAP other needs identified were more medical providers, food assistance, utility assistance and better access to mental health. The Community Action Board (CAB) along with the agency have chosen to make priority and address the needs for food assistance and utility assistance, both identified as family/individual needs. It was discussed and decided that the CAB and agency will not make priority or address more medical providers or better access to mental health as these needs are either met by a local partner or departs from the agency's mission.

ALTERNATIVES

The Board could choose not to approve the revisions to the Community Action Plan as submitted or the Board could direct staff to make specific changes. Should the Board choose not to approve the Community Action Plan it will impact the County's eligibility to receive future CSBG funds.

OTHER AGENCY INVOLVEMENT

County Counsel has approved as to form. The recommendation has been reviewed by the County Administrative Office. The Shasta County Community Action Board Tripartite Advisory board reviewed and provided their input on the Community Action Plan at the February 19, 2025, Community Action Board Meeting.

FISCAL IMPACT

There is no additional General Fund impact in approving the recommendation. The revenues and appropriations associated with completion and compliance with the CAP are included in the Community Action Agency Budget (BU 590) for FY 2025-26 requested budget and will be included in future year budget requests.

ATTACHMENTS:

1: Community Action Plan