

STAFF REPORT

BOARD MEETING DATE: December 5, 2023

CATEGORY: Consent Calendar {{item.number}}

SUBJECT: Approve a retroactive amendment to the agreement with PACE Engineering, Inc., for engineering and construction management services for the “CSA 17-Cottonwood Collection System Improvement Project,” Contract No. 610533, which modifies the terms.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: District 3

DEPARTMENT CONTACT: Troy Bartolomei, Interim Director of Public Works, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Interim Director of Public Works

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	General Fund Impact

RECOMMENDATION

Approve a retroactive amendment, with an effective date of August 11, 2023, to the agreement with PACE Engineering, Inc., (PACE) for engineering and construction management services for the “CSA 17-Cottonwood Collection System Improvement Project,” Contract No. 610533, which modifies the scope of work to include additional design and bidding services, CEQA-related mitigation monitoring, and equipment startup services, adopts new standard charges for professional services and prevailing wage professional services, increases maximum compensation by \$631,000 for a new maximum compensation of \$1,309,600, adds the counterparts/electronic signature clause, and extends the term to June 30, 2025.

DISCUSSION

In 2020, PACE was hired to design improvements to CSA 17-Cottonwood Sewer collection system and to provide oversight during project construction. Since then, the project has been subject to several design revisions, right of way and funding delays, and had to be rebid. Time has lapsed and costs have escalated. With design now complete, construction complexities not initially apparent have been revealed, raising construction management costs. The improvement project will be in construction soon. In order to accommodate project changes and increasing complexity, staff recommends modifying the consultant’s scope of work, adopting new wage rates, increasing compensation, extending the term of the agreement, and adding the provision for electronic signatures. As some project changes could not be fully realized until the project rebid could be implemented, the recommended amendment was delayed and will now be enacted retroactively.

ALTERNATIVES

The Board may decline the proposed amendment. PACE’s agreement would remain expired, and they would not be reimbursed for costs incurred due to changes and delays. The improvement project, which will fix significant deficiencies in the collection system, will soon be in construction and oversight will be required. There is insufficient County staff to provide fulltime oversight. Without sufficient oversight, construction quality cannot be fully assured, and costs could escalate.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the amendment as to form. Risk Management has approved the amendment. The recommendation has been reviewed by the County Administration Office.

FISCAL IMPACT

The total collection system improvement project cost estimate, including design, construction, and oversight, is \$7,900,000. Sufficient appropriations are included in the Adopted Fiscal Year 2023-24 CSA #17 Cottonwood Sewer Administration budget. A

combination of State of California Clean Water State Revolving Fund Grants and loans will cover the cost of the project. The CSA may be in a negative cash position for periods of time while awaiting reimbursement from the State of California.

ATTACHMENTS:

1: Proposed Amendment