

## STAFF REPORT

**BOARD MEETING DATE:** May 27, 2025

**CATEGORY:** Consent Calendar 12

**SUBJECT:** Waive competitive procurement requirements in Administrative Policy 6-101, *Shasta County Contracts Manual*, and Shasta County Code Section 3.04.020 on the basis of an urgency to prevent loss or damage to property and approve the purchase of one permanent emergency generator for the “CSA No. 3-Castella Intake Replacement Project,” Contract No. 610956, from Bay City Electric Works.

**DEPARTMENT:** Public Works

**SUPERVISORIAL DISTRICT #:** District 4

**DEPARTMENT CONTACT:** Shawn Ankeny, Principal Engineer, (530) 225-5661

**STAFF REPORT APPROVED BY:** Troy Bartolomei, Public Works Director

|                              |                                    |
|------------------------------|------------------------------------|
| <b><u>Vote Required?</u></b> | <b><u>General Fund Impact?</u></b> |
| Simple Majority Vote         | General Fund Impact                |

### **RECOMMENDATION**

Waive competitive procurement requirements in Administrative Policy 6-101, *Shasta County Contracts Manual*, and Shasta County Code Section 3.04.020 on the basis of an urgency to prevent loss or damage to property and approve the purchase of one permanent emergency generator for the “CSA No. 3-Castella Intake Replacement Project,” Contract No. 610956, from Bay City Electric Works in an amount not to exceed \$72,646.

### **DISCUSSION**

On January 11, 2024, the County received a grant from the California Department of Water Resources in the amount of \$1,650,000 for construction of the CSA No 3-Castella Intake Replacement Project. Improvements include installation of an emergency generator. Due to long lead times on the generator delivery, pre-purchasing the generator is recommended. Informal bids were solicited from four vendors. Three bids were received. Bay City Electric Works, Valley Power Systems, and Peterson Power Systems provided bids. Staff recommends award and approval of the purchase of one permanent emergency generator for the CSA No. 3-Castella Intake Replacement Project from Bay City Electric Works in an amount not to exceed \$72,646.

### **ALTERNATIVES**

The Board may decline or postpone purchasing the emergency generator. This would likely prevent the generator from being delivered and installed prior to expiration of the grant funding. The generator will provide emergency backup power during outages.

### **OTHER AGENCY INVOLVEMENT**

County Purchasing supports the purchase. The recommendation has been approved by County Counsel as to form. The recommendation has been reviewed by the County Administrative Office.

### **FISCAL IMPACT**

The total estimated cost of the project is \$1,650,000, including design, construction, project administration, and contingency. The State of California Small Community Drought Relief Program will cover the total cost of the project. Sufficient appropriations for the purchase are included in the Fiscal Year 2024-25 CSA 3 Castella Admin Budget. The CSA may be in a negative cash position for periods of time while awaiting reimbursement from the State of California. The Board has provided prior approval for the CSA to be in a negative cash position during the term of the project.

### **ATTACHMENTS:**

- 1: Informal Bids Received
- 2: Generator Purchase Requisition