

STAFF REPORT

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| BOARD MEETING DATE: | April 22, 2025 |
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CATEGORY: Consent Calendar 19

SUBJECT: Approve a renewal agreement with Law Search Associates, LLC, dba Legal Research Associates, LP, for legal research materials and services to inmates.

DEPARTMENT: Sheriff-Jail

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Dale Marlar, Correctional Lieutenant, (530) 245-6134

STAFF REPORT APPROVED BY: Michael L. Johnson, Sheriff-Coroner

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| <u>Vote Required?</u> | <u>General Fund Impact?</u> |
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Simple Majority Vote

General Fund Impact?

No Additional General Fund Impact

RECOMMENDATION

Approve a renewal agreement with Law Search Associates, LLC dba Legal Research Associates, LP for legal research materials and services to inmates of the Shasta County Jail with a maximum compensation of \$500,000 for the period July 1, 2025, through June 30, 2030.

DISCUSSION

Since June 1, 2007, Law Search Associates, LLC, dba Legal Research Associates (LRA) has been providing attorney-supervised, tailored legal research responses to inmates of the Shasta County Jail. This renewal agreement includes LRA providing legal research materials to the inmates of the Shasta County Jail upon request of the inmates. Inmate access to legal materials is required by Title 15.

ALTERNATIVES

The Board could choose to not to approve the agreement at which time the Sheriff's Office would be required to purchase the necessary legal materials to meet Title 15 requirements for a law library on the Jail premises. This option is not recommended, as using LRA improves services to the inmates and increases security.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the agreement as to form and Risk Management has approved the agreement. The Recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

Access to legal resources is mandated and is currently funded by the Inmate Welfare Fund. There is no General Fund impact.

ATTACHMENTS:

1: Agreement