

STAFF REPORT

BOARD MEETING DATE:	August 13, 2024
----------------------------	-----------------

CATEGORY: Consent Calendar 13

SUBJECT: Approve an agreement with Procure America, LLC, for cost recovery and expense reduction services.

DEPARTMENT: Support Services

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Monica Fugitt, Director of Support Services, (530) 225- 5515

STAFF REPORT APPROVED BY: Monica Fugitt, Director of Support Services

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	General Fund Impact

RECOMMENDATION

Approve an agreement with Procure America, LLC, with no maximum compensation, for cost recovery and expense reduction services for an initial term of three years from date of signing, with two optional one-year renewals.

DISCUSSION

Procure America, LLC provides business intelligence services and assists in identifying cost reduction opportunities. Procure America will conduct a comprehensive analysis of some or all of the following practice groups, as elected by the County: Utilities, Telecommunications, Waste Services, Print/Copy Management, Technology Optimization, and Treasury Services. Through this analysis the County will be able to benchmark actual costs, identify areas for potential rebates and future cost reductions and realize costs savings and operational efficiencies.

These services are 100% self-funded and payment is only due to Procure America upon realized and ongoing savings. As savings are realized through the cost recovery program, the County will pay Procure America 30% of the actual realized recoveries, rebates, and savings for a period of 60 months thereafter.

ALTERNATIVES

The Board may choose not to approve the agreement, defer to a later date, or provide alternate direction to staff. This is not recommended as the County has an opportunity to reduce ongoing expenditures, realize potential rebates/refunds, and streamline efficiencies. The Board could recommend alternate methods to achieve savings.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the agreement as to form. Risk Management has reviewed and approved the agreement. This recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

It is anticipated that there will be a positive impact to the General Fund as there is no payment due except upon realizing any savings and/or rebates, which will reduce future expenditures.

ATTACHMENTS:

1: ProcureAmerica Agreement