

PINE GROVE MOSQUITO ABATEMENT DISTRICT

HWY 299E, PO Box 328 McArthur, CA 96056

November 16, 2023

5:30 PM

Trustees Present: Kayse Van Staaveren, Vince DeCoito, Jeff Earnest, and Lynda McDaniel
In Attendance: Jody Morgan, District Manager and Nolda Short, Shasta County Auditor
The meeting was called to order at 5:43 PM

Approval of the Minutes: The minutes from the October 26, 2023, meeting were presented to the Board of Trustees. Vince DeCoito moved to approve the minutes and Lynda McDaniel seconded the motion. The motion passed.

Approval of Claims: Kayse Van Staaveren moved to approve the claims from OCT & NOV 2023. Lynda McDaniel seconded the motion. The Motion passed.

Communications/Public Comment: None

Operational Report: Jody Morgan reported to the Board of Directors – Sac Valley Region annual fall CEU and Meeting – Yuba City on November 15, 2023.

New Business:

- Audit, Nolda Short – PGMAD's last Audit was a review, not a full audit by Don Reynolds for 2018-2020. Vince DeCoito moved to have Jody pursue an engagement letter for completion of our Audits to bring them current by next regular meeting, December 21, 2023. If no engagement letter is in place by then, Jody will contact Nolda Short with the Shasta County Auditor's Office. Kayse Van Staaveren seconded the motion. Motion passed.
- Lynda McDaniel moved to reengage the review of 7/1/2018 – 6/30/2020 to an Audit as specified in our contract with Don Reynolds. Kayse Van Staaveren seconded the motion. Motion carried.
- The Board of Directors unanimously approved Lynda McDaniel's appointment as a member of the Board of Directors for Pine Grove Mosquito Abatement District.

Old Business:

- Bylaws – Kayse Van Staaveren moved to adopt the revised Bylaws for PGMAD. Lynda McDaniel seconded the motion. Motion carried.

Board Concerns: Put on December Agenda; 3 bids for the completion of the canal side of pipe and erosion issues and the Audit.

***** Julie Allen is resigning from the Board of Trustees effective December 31, 2023.**

Adjourn:

Vince DeCoito moved to adjourn. Lynda McDaniel seconded the motion. The motion passed. 6:33 PM, meeting adjourned. Next regular Board meeting will be scheduled for December 21, 2023, at 5:30.

Respectfully Submitted,

Jody L. Morgan
District Manager