

**RESOLUTION NO. 2025-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SHASTA  
APPOINTING CLINTON E. CURTIS TO THE POSITION OF  
COUNTY CLERK/REGISTRAR OF VOTERS**

**WHEREAS**, Government Code Section 25304 provides, in pertinent part, that the Board of Supervisors shall fill by appointment all vacancies that occur for elective county officers, and establishes the appointee shall hold office for the unexpired term or until the first Monday after January 1<sup>st</sup> succeeding the next general election; and

**WHEREAS**, Thomas Toller has retired from the office of County Clerk/Registrar of Voters as of April 29, 2025; and

**WHEREAS**, the County Clerk/Registrar of Voters is an elected county office; and

**WHEREAS**, the unexpired term of County Clerk/Registrar of Voters will continue until the first Monday after January 1, 2027; and

**WHEREAS**, Section 6.12 of the Shasta County Personnel Rules states it is the policy of the Board of Supervisors to make appointments for positions listed in Section 6.11 of the Shasta County Personnel Rules in accordance with the federal merit principles and that the services of Personnel will be utilized in recruiting and determining the qualifications of candidates for these positions; and

**WHEREAS**, Government Code Section 25304 does not specify the process for the Board of Supervisors to make an appointment to fill vacancies occurring for elected county officers; and

**WHEREAS**, The Brown Act provides that any actions that the Board takes in filling the position, including the consideration of applications, the conducting of interviews, and the making of the appointment, must be carried out in open session; and

**WHEREAS**, Personnel conducted a public recruitment process for the position of County Clerk/Registrar of Voters, and interviews were held at a public meeting on April 30, 2025; and

**WHEREAS**, Upon the conclusion of the interviews the Board of Supervisors extended a conditional offer to Clinton E. Curtis to serve as the successor to the elected office of County Clerk/Registrar of Voters; and

**WHEREAS**, Clinton E. Curtis satisfies the statutory requirements for the office of County Clerk/Registrar of Voters specified in Government Code sections 24001, and 24004;

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and

**WHEREAS**, the Board of Supervisors wishes to appoint Clinton E. Curtis to the office of County Clerk/Registrar of Voters, effective May 14, 2025, and for the remainder of the unexpired term; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors hereby appoints Clinton E. Curtis to the office of County Clerk/Registrar of Voters, effective May 14, 2025, and for the remaining unexpired term, lasting until the first Monday after January 1, 2027.

**BE IT FURTHER RESOLVED** by the Board of Supervisors of the County of Shasta that the compensation for Clinton E. Curtis will be at the established salary range (\$73.768 per hour / \$12,786 per month) for the position of County Clerk/Registrar of Voters.

**DULY PASSED AND ADOPTED** this 13<sup>th</sup> day of May, 2025 by the Board of Supervisors of the County of Shasta by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:
- RECUSE:

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KEVIN W. CRYE, CHAIR  
 Board of Supervisors  
 County of Shasta  
 State of California

ATTEST:

DAVID J. RICKERT  
Clerk of the Board of Supervisors

APPROVED AS TO FORM:  
JOSEPH LARMOUR  
County Counsel

By: \_\_\_\_\_  
Deputy

Signed by:  
  
 By: \_\_\_\_\_  
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