

COUNTY OF SHASTA
OFFICE OF AUDITOR-CONTROLLER
REPORT OF CLAIMS REQUIRING BOARD ACTION IN ORDER TO
AUTHORIZE PAYMENT BY AUDITOR-CONTROLLER
12/19/2023

FUND/DEPT/ACCT	DEPARTMENT	PAYEE	DESCRIPTION	Amount	REASON	DEPARTMENT'S EXPLANATION
0185/59300/035590	PHA HOUSING ASSISTANCE ADMIN	MRI SOFTWARE LLC	ANNUAL TENMAST SUBSCRIPTION ANNUAL TENMAST SAAS FEES	\$9,711.36	Per Shasta County Contracts Manual 6-101 Section 1.3.3 and Gov Code section 29741, the Auditor-Controller may only pay claims for services that have been authorized by contract. The original contract requires signature ratification to cover current invoices. Services have been provided the department is working to resolve contract issues.	SEE ATTACHED MEMO FROM DEPARTMENT
0185/59300/034800	PHA HOUSING ASSISTANCE ADMIN	MRI SOFTWARE LLC	10/3/23 BURNEY PBV REVIEW	\$380.00	Per Shasta County Contracts Manual 6-101 Section 1.3.3 and Gov Code section 29741, the Auditor-Controller may only pay claims for services that have been authorized by contract. The original contract requires signature ratification to cover current invoices. Services have been provided the department is working to resolve contract issues.	SEE ATTACHED MEMO FROM DEPARTMENT
0185/59300/035590	PHA HOUSING ASSISTANCE ADMIN	MRI SOFTWARE LLC	7/17/23 BURNEY PBV REVIEW	\$190.00	Per Shasta County Contracts Manual 6-101 Section 1.3.3 and Gov Code section 29741, the Auditor-Controller may only pay claims for services that have been authorized by contract. The original contract requires signature ratification to cover current invoices. Services have been provided the department is working to resolve contract issues.	SEE ATTACHED MEMO FROM DEPARTMENT
0185/59300/035590	PHA HOUSING ASSISTANCE ADMIN	MRI SOFTWARE LLC	10/23-9/24 HAPPY SaaS ANNUAL FEE	\$3,149.40	Per Shasta County Contracts Manual 6-101 Section 1.3.3 and Gov Code section 29741, the Auditor-Controller may only pay claims for services that have been authorized by contract. The original contract requires signature ratification to cover current invoices. Services have been provided the department is working to resolve contract issues.	SEE ATTACHED MEMO FROM DEPARTMENT
	TOTAL			\$13,430.76		

175
Auditor's Certification:
I certify that the foregoing is a true list of claims properly and regularly coming before the Shasta County Board of Supervisors, and that the computations are correct.

Date: 12/12/23

Signature: 

Approval of Claims:
These claims were allowed and the Claims List was approved as correct, by vote of the Board of Supervisors on this date.

Date:

Chairman
Board of Supervisors
County of Shasta
State of California



Shasta County
**Health & Human
Services Agency** | **Economic Mobility
Branch**

shastacounty.gov/hhsa



Memorandum

To: Nolda Short, Auditor-Controller
From: Dwayne Green, HHSA Branch Director – Economic Mobility
Date: November 29, 2023
Re: Shasta County Housing and Community Action Agency

Shasta County Health and Human Services Agency: Housing and Community Action Agency (SCHCAA) has vendors that provide software that supports the management of client data and HUD reporting requirements.

SCHCAA has a responsibility to efficiently provide rental assistance, utilities assistance and case management to eligible Section-8 clients. Through MRI/Tenmast Software SCHCAA can adequately provide waitlist management, schedule and perform Housing Quality Standard inspections, compare and determine rent reasonableness rent charges, among many other case management functions. MRI/Tenmast currently automatically completes SCHCAA's Public and Indian Housing Information Center (PIC) 50058 submissions and handles all 1099 processing and transmissions to Internal Revenue Services.

MRI Software LLC has continued to provide necessary services in good faith, pending a contract amendment.

The Agency is currently in the process of amending the current contract to account for these higher-level services required to adequately meet client needs.

Health and Human Services Agency SCHCAA branch is requesting to pay the following invoices for services provided.

MRI Software LLC

MRIUS1252357 Invoice Date October 31, 2023, Service Dates February 01, 2023, - January 31, 2024, Annual Tenmast Subscription and SAAS Fees - \$9,711.36

MRIUS1716579 Invoice Date October 29, 2023, Service Date October 03, 2023, Burney Commons PBV Review and Set-up - \$380.00

MRIUS1719411 Invoice Date October 31, 2023, Service Dates February 01, 2024- January 31, 2025, Tenmast Annual Subscription and SAAS Fees- \$10,070.88

MRIUS1557556 Invoice Date June 30, 2023, Service Dates October 01, 2023- September 30, 2024, Annual HAPPY SAAS Renewal- \$3,149.40

MRIUS1602215 Invoice Date July 30, 2023, Service Date July 17, 2023, Burney Commons
PBV Review and Setup- \$190.00
Total - \$23,501.64


Dwayne Green, MA
HHSA Branch Director



MRI Software LLC
MRI Software LLC
28925 Fountain Pkwy
Solon, OH 44139
Tel 1 (800) 321-8770 | mrisoftware.com/us/

Client ID: W337999
Client Name: Shasta County Housing Authority
Bill To Address: Shasta County Housing Authority
1450 Court St Ste 108
Redding CA 96001-1661
United States

INVOICE SUMMARY

Invoice Number: MRIUS1252357
Invoice Date: October 31, 2022
Due Date: February 01, 2023
Invoice Balance: \$9,711.36

[Click here to view MRI's W-9](#)

[Click Here to Pay Now](#)

Period	Memo	Price	Amount (USD)
February 01, 2023 - January 31, 2024	Annual Tenmast Subscription Fee	8,211.60	8,211.60
February 01, 2023 - January 31, 2024	Annual Tenmast SAAS Fee	1,499.76	1,499.76
SUBTOTAL			\$9,711.36
SALES TAX			\$0.00
TOTAL			\$9,711.36

Cost Center 593 Account 05590 Amount \$11007 #A0002
VENDOR 14455
C0005648
Date
Entered By
Date
Paid Inv# 04923589

Please remit below portion with your check payment

USD

Payment For: W337999 Shasta County Housing Authority
Remit To: MRI Software LLC
29596 Network Place
Chicago, IL 60673-1295
United States

For Check Payments

Invoice Number: MRIUS1252357
Client ID: W337999
Invoice Date: October 31, 2022
Amount Due: \$9,711.36
Due date: February 01, 2023

For Electronic Payments

Account Name:
Bank Name:
Account #:
Routing # for Wire:
Routing # for ACH:
Bank Address:

For questions about this invoice or to provide remittance information, please email us at MRIAR@mrisoftware.com



MRI Software LLC
MRI Software LLC
28925 Fountain Pkwy
Solon, OH 44139
Tel 1 (800) 321-8770 | mrisoftware.com/us/

Client ID: W337999
Client Name: Shasta County Housing Authority
Bill To Address: Shasta County Housing Authority
1450 Court Street, Suite 108
Redding CA 96001
United States

INVOICE SUMMARY

Invoice Number: MRIUS1716579
Invoice Date: October 29, 2023
Due Date: November 28, 2023
Invoice Balance: \$380.00

[Click here to view MRI's W-9](#)

[Click Here to Pay Now](#)

Period	Memo	Price	Amount (USD)
10/03/2023 - Collins, Angela	2 @ 190 USD -- Shasta Co - Burney Commons - PBV - Review Setup & Completion Assistance Project - Project/Development Review/Set Up - Project/Development Review/Set Up --- 1011021	380.00	380.00
SUBTOTAL			\$380.00
SALES TAX			\$0.00
TOTAL			\$380.00

Cost Center Account Amount
59300 034800 _____
VENDOR 14635 CODD5648 _____
Date _____
Entered _____ By _____
Date _____
Paid _____ Inv# _____

Please remit below portion with your check payment

USD

Payment For: W337999 Shasta County Housing Authority
Remit To: MRI Software LLC
29596 Network Place
Chicago, IL 60673-1295
United States

For Check Payments

Invoice Number: MRIUS1716579
Client ID: W337999
Invoice Date: October 29, 2023
Amount Due: \$380.00
Due date: November 28, 2023

For Electronic Payments

Account Name: _____
Bank Name: _____
Account #: _____
Routing # for Wire: _____
Routing # for ACH: _____
Bank Address: _____

For questions about this invoice or to provide remittance information, please submit a request in our portal: MRISoftware.com/billing.

P. line confirmed memo 11/29/22



MRI Software LLC
MRI Software LLC
28925 Fountain Pkwy.
Solon, OH 44139
Tel: 1 (800) 321-8770 | mrisoftware.com/us/

Client ID: W337999
Client Name: Shasta County Housing Authority
Bill To Address: Shasta County Housing Authority
1450 Court Street, Suite 108
Redding CA 96001
United States

INVOICE SUMMARY

Invoice Number: MRIUS1602215
Invoice Date: July 30, 2023
Due Date: August 29, 2023
Invoice Balance: \$190.00

[Click here to view MRI's W-9](#)

[Click Here to Pay Now](#)

Period	Memo	Price	Amount (USD)
7/17/2023 - Collins, Angela	1 @ 190 USD -- Shasta Co - Burney Commons - PBV - Review Setup & Completion Assistance Project - Project/Development Review/Set Up - Project/Development Review/Set Up - Client meeting and connection setup July 11th -- 1011021	190.00	190.00
		SUBTOTAL	\$190.00
		SALES TAX	\$0.00
		TOTAL	\$190.00

Please remit below portion with your check payment

USD

Payment For: W337999 Shasta County Housing Authority
Remit To: MRI Software LLC
29596 Network Place
Chicago, IL 60673-1295
United States

For Check Payments

Invoice Number: MRIUS1602215
Client ID: W337999
Invoice Date: July 30, 2023
Amount Due: \$190.00
Due date: August 29, 2023

For Electronic Payments

Account Name:
Bank Name:
Account #:
Routing # for Wire:
Routing # for ACH:
Bank Address:

For questions about this invoice or to provide remittance information, please submit a request in our portal: MRIsoftware.com/billing.



MRI Software LLC
MRI Software LLC
28925 Fountain Pkwy
Solon, OH 44139
Tel 1 (800) 321-8770 | mrsoftware.com/us/

Client ID: W337999
Client Name: Shasta County Housing Authority
Bill To Address: Shasta County Housing Authority
1450 Court Street, Suite 108
Redding CA 96001
United States

INVOICE SUMMARY

Invoice Number: MRIUS1557556
Invoice Date: June 30, 2023
Due Date: October 01, 2023
Invoice Balance: \$3,149.40

[Click here to view MRI's W-9](#)

[Click Here to Pay Now](#)

Period	Memo	Price	Amount (USD)
October 01, 2023 - September 30, 2024	Annual HAPPY SaaS Renewal	3,149.40	3,149.40
		SUBTOTAL	\$3,149.40
		SALES TAX	\$0.00
		TOTAL	\$3,149.40

Please remit below portion with your check payment

USD

Payment For: W337999 Shasta County Housing Authority
Remit To: MRI Software LLC
29596 Network Place
Chicago, IL 60673-1295
United States

For Check Payments
Invoice Number: MRIUS1557556
Client ID: W337999
Invoice Date: June 30, 2023
Amount Due: \$3,149.40
Due date: October 01, 2023

For Electronic Payments
Account Name:
Bank Name:
Account #:
Routing # for Wire:
Routing # for ACH:
Bank Address:

For questions about this invoice or to provide remittance information, please submit a request in our portal: MRISoftware.com/billing.