

## STAFF REPORT

**BOARD MEETING DATE:** January 9, 2024

**CATEGORY:** Board Matters 1

**SUBJECT:** Adopt a resolution which recognizes Health and Human Services Agency Nutrition Assistant III Sara Reese as Shasta County's Employee of the Month for January 2024.

**DEPARTMENT:** Support Services

**SUPERVISORIAL DISTRICT #:** All

**DEPARTMENT CONTACT:** Monica Fugitt, Director of Support Services, (530) 225-5515

**STAFF REPORT APPROVED BY:** Monica Fugitt, Director of Support Services

<b><u>Vote Required?</u></b>	<b><u>General Fund Impact?</u></b>
Simple Majority Vote	No Additional General Fund Impact

### **RECOMMENDATION**

Adopt a resolution which recognizes Health and Human Services Agency Nutrition Assistant III Sara Reese as Shasta County's Employee of the Month for January 2024.

### **DISCUSSION**

The Shasta County Employee Recognition Committee screens nominees for the Employee of the Month program. The Employee Recognition Committee recommends that the Board of Supervisors adopt a resolution recognizing Sara Reese, Nutrition Assistant III with the Health and Human Services Agency, as the Shasta County Employee of the Month for January 2024.

Sara Reese has been a Nutrition Assistant with Shasta County's Health and Human Services Agency for twelve years. She is responsible for counseling high-risk Women, Infants, and Children (WIC) participants and averages a caseload of approximately 150 high-risk participants. She serves as a representative of the Shasta County WIC program for the California Department of Public Health (CDPH) WIC State Training Committee.

Sara has expertise in both nutrition and the WIC Web Information System Exchange (WISE) which allowed her to take on the role of lead trainer. Since taking on this new role, Sara has created and updated materials for new and current staff. She improved and streamlined the training process and created ways to track the progress of each new WIC employee. Sara has also tackled therapeutic formula requests from providers for WIC participants efficiently and has committed herself to working with local pharmacies to cover the therapeutic formulas through Medi-Cal insurance. In only two months, Sara has worked on over sixty therapeutic formula requests.

Sara exhibits excellent customer service and professionalism, not only to clients but to health care providers and coworkers within HHSA. Sara is proactive about connecting with community health care providers and pharmacies. She aids her community by giving presentations to health care providers and educating staff on how to complete and process WIC forms more efficiently.

Sara goes above and beyond for her clients and always tries her hardest to make additional time for them. She does a wonderful job of making WIC participants feel welcome, respected, understood, and safe. The value that Sara provides in her commitment to her peers and clients is invaluable.

For the reasons stated above, the Employee Recognition Committee recommends Sara Reese, Nutrition Assistant III, in the Health and Human Services Agency be selected as the Employee of the Month for January 2024.

### **ALTERNATIVES**

No alternatives are recommended.

**OTHER AGENCY INVOLVEMENT**

The Employee Recognition Program was developed and operates with significant input from, and involvement by, County departments and employee bargaining units. The Employee of the Month nomination is submitted by the Employee Recognition Committee made up of Monica Fugitt, Director of Support Services; Nicholas Frisbie, IT Supervisor; Captain Logan Stonehouse; Jared Biddle, Administrative Analyst; and Sergeant Ken Koenen.

The Employee Recognition Program wishes to extend their thanks and appreciation to the following contributors: Shasta County Sheriff's Administrative Association (SAA), Teamsters (Trades & Craft Unit) Local #137, United Public Employees of California (UPEC) – General Unit, Board of Supervisors, and Department Head Forum.

**FISCAL IMPACT**

The cost of the Employee Recognition Program is nominal and is included in the Support Services Fiscal Year 2023-24 Budget.

**ATTACHMENTS:**

1: Resolution – EOM January 2024