

STAFF REPORT

BOARD MEETING DATE: December 5, 2023

CATEGORY: Consent Calendar {{item.number}}

SUBJECT: Approve an agreement with ACC Environmental Consultants, Inc., for on-call hazardous materials consulting services.

DEPARTMENT: Public Works

SUPERVISORIAL DISTRICT #: All

DEPARTMENT CONTACT: Troy Bartolomei, Interim Director of Public Works, (530) 225-5661

STAFF REPORT APPROVED BY: Troy Bartolomei, Interim Director of Public Works

<u>Vote Required?</u>	<u>General Fund Impact?</u>
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

Approve an agreement with ACC Environmental Consultants, Inc., in an amount not to exceed \$200,000, for on-call hazardous materials consulting services for one-year effective date of signing, with two additional one-year terms.

DISCUSSION

The design and construction and/or demolition of public works projects requires specialized assessment and abatement of hazardous materials. The Department maintains on-call agreements for these services. They include surveys of building materials within a project area, identifying impacted hazardous materials, including but not limited to, asbestos and lead; preparation of a Hazardous Materials Abatement Work Plans; assistance during the bid phase for construction projects; and oversight of the contractor abatement operations.

A Request for Proposals (RFP) was advertised for on-call hazardous materials consulting services. Two proposals were received and evaluated by staff. ACC Environmental Consultants, Inc., (ACC Environmental) received the highest ranking. Staff recommends awarding ACC Environmental a contract in the amount of \$200,000. ACC Environmental's existing agreement, which is not set to expire until April 22, 2024, will be terminated as of the effective date of the new agreement.

ALTERNATIVES

The Board may decline to approve the agreement at this time, or direct staff to reissue the RFP. Staff lacks the expertise to provide these services. A larger on-call agreement eliminates the need to do multiple, separate procurements each time services are required.

OTHER AGENCY INVOLVEMENT

County Counsel has approved the agreement as to form. Risk Management has approved the agreement. The recommendation has been reviewed by the County Administrative Office.

FISCAL IMPACT

Sufficient appropriations to cover the current costs of the agreement are included in the Fiscal Year 2023-24 Roads Budget. Expenses will be reimbursed by Departments requiring services.

ATTACHMENTS:

1: Proposed Agreement